

The North Dakota State Board of Cosmetology hold a regular meeting on Monday, December 12, 2022, at 9:30 a.m. at the board office and via GoTo Meeting, 4719 Shelburne St., Suite 1, Bismarck, N.D.

Board Members Present:

Rebecca Wood
Maureen Wanner
Miranda Stanely, RN, MSN, FNP, via GoTo meeting
Teresa Felch
D'Arlyn Bauer, PHD. RN

Also present: Sue Meier, Board Administrator
Holly Blomquist, Executive Director
Josh Amundson , Legal Counsel

Agenda

1. Introduction of New Board Members.

Welcome to the board Teresa Felch and D'Arlyn Bauer as board members and Holly Blomquist as Executive Director.

2. Approval of Minutes:

November 14, 2022 Regular Meeting Minutes.

November 21, 2022 Special Meeting Minutes.

Miranda made a motion to approve the minutes from November 14 and November 21 meets. Beck seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

3. Approval of Licenses: 11/9/2022 – 12/5/2022.

Maureen made a motion to approve the licenses from November 9 to December 5, 2022. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

4. November 2022 Financial Statement.

Maureen made a motion to approve the November 2022 Financial Statement. Miranda seconded that made a motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

Maureen made a motion to amend the agenda and move item #20 to here. Miranda seconded the motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

5. The Best Little Hair House:

a) Complaint from Kevin Robertson & Response from Tenalee Tangen and Sheila Carlson.

b) Discussion regarding Settlement Agreement.

Maureen made a motion to drop the fine in the settlement agreement, hold a sanitation class within 60 days taught by Tenalee and a 6-month probation. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

6. Lovely Nails Salon:

a) Pam Bethke's concerns with the Inspection & Response from Tenalee Tangen and Sheila Carlson.

Maureen made a motion to approve having Becky shadow and observe the inspection, and have a letter be sent from the office to the complainant. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

b) Counter proposal regarding the Settlement Agreement.

Check verbiage:

Miranda motion to amend the settlement agreement to 1 year probation, \$500 fine, strike without a hearing and appeal, class by Tenalee and give 60 days to pay the fine. Maureen seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

7. Fillable & Calculations Curriculum Cards.

Maureen made a motion to have the link for the fillable cards sent to the schools and have paper copies available if needed. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

8. Hair Society Institute Inspection regarding Jennifer Sharp's Complaint.

Maureen made a motion to dismiss the complaint and have the board send out a letter to the complainant. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

Maureen made a motion to amend the motion to have Josh send out the letter to the complainant. Miranda seconded the motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

9. Re-inspection of My Deja'vu concerning the anonymous Complaint against Amanda Grover, My Deja'vu. Disciplinary Action Recommended.

Inspection 11-2-22 resulted in recommended re-inspect.

Inspection 11-16-22 resulted in recommended disciplinary action.

Maureen made a motion to do a settlement agreement of a class, \$250 fine, and 6-months probation. Miranda seconded the motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

10. Lidia Riosmoreno: Reciprocity Application.

Maureen made a motion to approve Lidia's applications. Miranda seconded to motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

11. Grace Hanson: Conviction on Examination Application.

Becky made a motion to approve Grace's application with a condition license with 6-months' probation. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

12. Alexis Branson: Conviction on Examination Application.

Maureen made a motion to approve Alexis' application of examination. Miranda seconded the motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

13. Alizabeth Dammann: Providing Cosmetology services in her home.

32-03-01 #14

Maureen made a motion for a settlement agreement of 6-month probation. Miranda seconded the motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

14. Shalene Berube: Approval for CE Hours.

Maureen made a motion to approve Shalene's CE hours. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

15. PSI Contract Expires 12/31/2022: Renewal.

Maureen made a motion to table this until we received an updated agreement. Becky seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

16. Follow up regarding the Instructor Practical Exam.

Discussion only

17. Prov: Approval to accept Prov for NIC Testing.

Maureen made a motion to have this tabled until we have more questions answered and have a special meeting to move forward with the agreement with Prov. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

18. CE Broker.

Miranda made a motion to have a CE Broker present to the board. Becky seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

19. Inspectors receiving compensation to attend Board Meetings.

Maureen made a motion to approve compensation to inspectors for meetings attended when they are requested by the board at current inspector wages starting January 1,

2023. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

Maureen made a motion to amend the motion that the inspectors need to be requested by board or approved by the board president to attend the meetings for compensation. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

20. Approval of Rebecca Wood to shadow inspections and examinations.

Maureen made a motion to approve Becky shadow inspections and examinations. Miranda seconded the motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

21. Follow up with the update Attorney General's letter pertaining to N.D.A.C. 32-03-01-10.

Discussion only

22. New Business.

- **Dickinson inspector.**

Maureen made a motion to have Heather continue doing the inspection in the area and have Tenalee reconfigure the territories before the next meeting. Motion failed.

Maureen made a motion to have Heather do the inspections in the Dickinson area, have Tenalee reconfigure the states territories and present that at the next meeting, and postpone the hiring for now. Miranda seconded the motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

- **Helen Howard. Licensed cosmetologist trained under a master manicurist. 43-11-26.**

Maureen made a motion to have Josh send out a letter denying the manicurist license and master cosmetology license until proof of hours worked under a master cosmetologist is given. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

- **Honey Sebeh. Exam application.**

Maureen made a motion to approve Honey's application for the examination. Miranda seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

- **Mesiah Tolanda Curington. High school diploma. 32-04-01-06 sub 2.**

Maureen made a motion to have Sue send out a letter stating our law. Mirada seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

- **Shaina Stromquist. Exam application.**

Miranda made a motion to approve Shaina's application for examination. Maureen seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

- **Hire an examiner and a proctor.**

Maureen made a motion to have Holly interviews for these positions from suggestions made with second interview done with Tenalee. No second. Motion fails.

Becky made a motion to open the position up for interview for 30 days, Holly to do initial interview by phone using the matrix created, have Tenalee and Holly do the second interviews, and bring forth their suggestions for the next meeting. Maureen seconded that motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

- **Sue's retirement announcement.**

Miranda made a motion to have Holly make the appropriate notifications on Sue's retirement and her new position. Maureen seconded the motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried.

23. Old Business.

None at this time.

24. Adjournment.

Miranda made a motion to adjourn the meeting. Maureen seconded the motion. All voting: Maureen (y), Miranda (y), and Becky (y). Motion carried. The meeting adjourned at 1:12 pm.

The next regular meeting is scheduled for January 9, 2023, at 9:30 am.