

NORTH DAKOTA STATE BOARD OF COSMETOLOGY
May 18, 2020 MINUTES

The meeting was held via GoToMeeting. Maureen Wanner called the meeting to order at 10:04 am.

Present: Maureen Wanner, Magen Buchholz, Tenalee Tangen, Miranda Stanley, Eunice Smith, Sue Meier, and Attorney Sandra Depountis.

Minutes: Miranda Stanley made a motion to approve the April 20, 2020 meeting minutes. Magen Buchholz seconded the motion. Motion carried unanimously.

Tenalee Tangen made a motion to approve the April 27, 2020, April 29, 2020, and April 30, 2020 special meeting minutes. Miranda Stanley seconded the motion. Motion carried unanimously.

Tenalee Tangen made a motion to approve the May 5, 2020 special meeting minutes. Miranda Stanley seconded the motion. Motion carried unanimously.

Tenalee Tangen made a motion to approve the May 11, 2020 inspector training/meeting minutes. Miranda Stanley seconded the motion. Motion carried unanimously.

Practical Exams restart: Miranda Stanley made a motion to resume practical exams June 1, 2020. Allowing a maximum of 5 applicants per exam, one examiner and one proctor. Magen Buchholz seconded the motion. Motion carried unanimously.

NIC practical exam update: NIC will not require wipes for exams until July.

Rules of cleaning and disinfecting poster: We will not distribute posters at this time. We will revise and develop a new poster once we have gone through rule change. We will have the new poster take place of the old one at time of distribution.

Ryan Noe request: Tenalee Tangen made a motion to deny Ryan's request for a different inspector. Miranda Stanley seconded the motion. Motion carried unanimously.

Ms. Dale salon and safety concerns: We will notify our inspector of this situation for her to keep in mind during her inspections in Grand Forks, and send Ms. Dale an email thanking her for the information.

Chelsea McGauvran, clarification on 32-03-01-14(3): She asked, Could a master cosmetologist work independently without being associated with a salon? Would the MC license be appropriate or should they have a homebound license, if she is not working in a licensed salon. If she goes there weekly, should it be a salon?

Magen Buchholz will respond in an email, outlining the law and referencing 32-01-02-01 (16) as well, and if these cannot be followed, then she would need a homebound license.

Instructor Seminar: Maureen will reach out to speakers and find dates that work well in August. Mondays are best and we will be conducting the seminar virtually.

Inspector meeting follow up: Tenalee Tangen made a motion to approve the Inspector Procedures (COVID-19) document to be distributed to and followed by all inspectors. Miranda Stanley seconded the motion. Motion carried unanimously.

Magen Buchholz made a motion to restart annual inspections of salons on June 1, 2020. Tenalee Tangen seconded the motion. Motion carried unanimously.

Eliana Botelho Nicolai reciprocity application: In order for her to obtain her ND manicurist license, she would need to take the State Board exam. She could have an accrediting agency review foreign law, but she does not meet requirements for cosmetology reciprocity. Magen Buchholz made a motion to have Sue Meier send a letter explaining. Miranda Stanley seconded the motion. Motion carried unanimously.

Board Schedule: Noted the addition of NIC inspector training Nov 8-10, 2020.

Financial Statement: Miranda Stanley made a motion to approve the April 2020 financial statement. Magen Buchholz seconded the motion. Motion carried unanimously.

Approved licenses: Magen Buchholz made a motion to ratify the approval of the licenses. Tenalee Tangen seconded the motion. Motion carried unanimously.

Old Business: Tenalee will look into upcoming training dates for Clear HQ, and report her options at the next meeting.

New Business: Magen Buchholz asked what our inspector's options are in addressing guns in salons. Sandy stated that they may ask, upon arrival, if there is a gun on the premises. The individual does not have to answer if they do not want to. The inspectors cannot make specific requests as to how the gun is stored. It is in the inspectors' interest to have someone such as a manager or owner open drawers and cabinets during inspections, and that inspectors wear gloves.

No further discussion.

The next regular meeting is scheduled on June 15, 2020 at 10:00 am.

No other business. Tenalee Tangen made a motion to adjourn the meeting. Eunice Smith seconded the motion. Motion carried unanimously. Maureen Wanner adjourned the meeting at 11:18 am.

Minutes submitted by Magen Buchholz