

**NORTH DAKOTA STATE BOARD OF COSMETOLOGY**  
**April 27, 2020 MINUTES**

The special meeting to discuss COVID-19 updates and legislative review was held via GoToMeeting. Maureen Wanner called the meeting to order at 10:00 am.

**Present:** Via GoToMeeting; Maureen Wanner, Magen Buchholz, Tenalee Tangen, Miranda Stanley, Sue Meier, and Attorney Sandra Depountis. **Absent:** Eunice Smith.

Magen Buchholz shared guidelines to protect the safety of the public. The committee will provide a letter/document in regards to any new guidelines.

**Legislative review:**

- Define Invasive care instead of defining every procedure. See SD definition, and AZ laws for ideas. Miranda will contact Dr. Becker for discussion.
- See CA definition of booth renter/ independent contractor. Define booth space in law and clarify in rules. Salon owners are responsible for common area and any shared space used by a renter.
- Make up artists/ makeup brushes: Tenalee will check with CA and Leslie Roste for additional information.
- 43-11-02: #8-add “provided by a licensed esthetician or cosmetologist”?
  - #6- consider with a makeup law
  - #7- concern with infection control with a volunteer providing services. Keep
- 43-11-03 no changes
- 43-11-04 no changes
- 43-11-05 no changes, discussion to create a policy and procedure manual
- 43-11-11 anytime someone practicing outside of a licensed salon the board may adopt rules.
- 43-11-11.1 change sanitized to disinfected, hair setting is two words
- 43-11-13 change skincare to esthetician
- 43-11-13.1 pictures on licensed, renewal every two years, consider more at a later discussion
- 43-11-13.2 homebound license- remove because of NDCC 43-11-11 practicing outside of salon.
- 43-11-14 licenses must be displayed conspicuously to the public where services are being provided.
- 43-11-15 remove operated and keep supervised by, add: the board shall determine the qualification for licensure and license fees for a salon or booth license. Consider including booth space.
- 43-11-16 add online instruction to rule
- 43-11-16.7 add the student must be under the immediate direction and supervision of a licensed instructor.
- 43-11-17 include booth license to law change to biannual license
- 43-11-17.1 add “shall, after inspection and approval”
- 43-11-18 change person to individual

- 43-11-19 add manicuring and esthetics to #1
- 43-11-20 remove NDCC 43-11-20
- 43-11-20.3 change person to student
- To all laws: change persons to individuals
- 43-11-21 add “a photograph taken by a facility approved by the board”
- 43-11-24 remove requiring students to complete extra hours before applying for a 2nd re examination
- 43-11-25 add international application
- 43-11-26 add under the direction and control of a master cosmetologist. Addressing master esthetician and master manicurist in the rules
- 43-11-27 include instructor of manicuring and esthetician- instruct within their scope of practice of license. A. Remove last sentence videotapes.

No further discussion.

Maureen Wanner adjourned the meeting at 3pm

Minutes submitted by Magen Buchholz