



NORTH DAKOTA STATE BOARD OF COSMETOLOGY

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NORTH DAKOTA STATE BOARD OF COSMETOLOGY December 16, 2019 Minutes

A special meeting was held at the board office, 4719 Shelburne St., Suite 1, Bismarck, ND. Maureen Wanner called the meeting to order at 11:45 am.

Present: Magen Buchholz, Tenalee Tangen, Eunice Smith, Maureen Wanner, Sue Meier, and Legal Counsel; Sandy DePountis. Miranda Stanley called in to the meeting.

Maureen Wanner opened the meeting for discussion.

Tenalee Tangen explained that the candidate had the NIC bulletin with notes in her kit. She had called Don Kerr with the NIC for the NIC policy on this matter. The NIC policy states that having personal items, documents or electronics, are prohibited and can be grounds for dismissal from the exam. Since the candidate was not dismissed at the time they found the document, the Board discussed not taking action on this individual. The state administering the exam has the authority to set its own policy. The North Dakota State Board of Cosmetology will be enforcing a strict zero tolerance policy if personal items are found in a candidate's possession in any future exams. Magen Buchholz made a motion not to take action against the candidate and establish a State policy. Eunice Smith seconded the motion. The motion carried unanimously.

Discussion on Jessica Schaff, operating a salon without a license. The board took action again Ms. Schaff in June 2019, for operating a booth with no license, no response was received. It was decided to offer a new settlement agreement with a \$500 fine, for operating two separate salons without licenses, and grant approval of a salon license once the terms of the agreement are completed. Magen Buchholz motioned to authorize Sandy DePountis to offer the settlement agreement to Jessica Schaff. Eunice Smith seconded the motion. The motion carried unanimously.

No further discussion.

Eunice Smith motioned to adjourn the meeting. Magen Buchholz seconded the motion. Motion carried unanimously.

Maureen Wanner adjourned the meeting at 12:10pm.

Minutes submitted by Magen Buchholz.