

North Dakota STATE BOARD OF COSMETOLOGY

MISSION STATEMENT

It is the duty of the board to safeguard public health, safety, and welfare by regulating the practice of cosmetology. Through licensing, education, and enforcement of professional standards, the Board ensures that all licensees, establishments and schools adhere to safe, sanitary, and ethical practices. The Board's mission is to protect consumers, promote industry excellence, and uphold the integrity of cosmetology services across North Dakota.

Meeting Minutes

Location:

**North Dakota State Board of Cosmetology
4719 Shelburne St. Bismarck ND | Suite 1
April 20, 2026 @ 9:30 AM**

Virtual Access

Zoom link:

<https://zoom.us/j/94044682071?pwd=j1Uy5dmFXfWvoNMv7An1H7K2GwmdWA.1>

Board Members

D'Arlyn Bauer Postsecondary Educator <i>President</i>	Emily Wilcox Cosmetologist <i>Vice President</i>	Maureen Wanner Cosmetologist <i>Secretary/ Treasurer</i>	Jill Andres Cosmetologist
Betty Myers <i>Cosmetologist/ esthetician/ advance esthetician or manicurist</i>	Melissa Jordan <i>Cosmetologist/ esthetician/ advance esthetician or manicurist</i>	Macy Rud <i>Cosmetologist/ esthetician/ advance esthetician or manicurist</i>	

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AGENDA:

D'Arlyn called the meeting to order at 9:30 am.

I. **Call to Order**

1. Welcome Betty Myers

2. Roll call

Board members present:

D'Arlyn Bauer, President

Emily Wilcox, Vice President

Maureen Wanner, Secretary/Treasurer

Jill Andres

Melissa Jordon

Macy Rud

Betty Myers

Also present:

Holly Blomquist, Executive Director

William Woodworth, Board Attorney

Teresa Singer, Inspector

Angela Schafer, Inspector

II. **Board Reports & Approvals**

1. **March Meeting Minutes**

D'Arlyn made a motion to approve the March 2026 minutes. Emily seconded that motion. Motion carries.

2. **March Financials**

Maureen made a motion to approve the March 2026 financial report. Jill seconded that motion. Motion carries.

3. **March Licenses**

Maureen made a motion to approve the March 2026 Licenses. Jill seconded that motion. Motion carries.

III. **Administrative Business**

1. **Announcements**

None currently.

2. **Updates GL Suite & Website & Email account**

Holly updated us on the progress.

Jill made a motion to approve the purchase of the domain email. Melissa seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

3. **Josef's 240/480 Instructor Curriculum-Seeking approval**

D'Arlyn has a few questions and concerns. Jill made a motion to table this until we can speak to them of the concerns. D'Arlyn seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

Maureen made a motion to rescind the motion. Emily seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (a). Motion carries.

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Emily made a motion to approve the 240-hours and 480-hours of instructor programs for Josef's Hair, Skin, and Body. Macy seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (a). Motion carries.

4. **Require Identification Rule**

Melissa made a motion to authorize Holly to act on behalf of the board by requesting identification verification according to 32-01-03-09 sub #4. Maureen seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

5. **Letters/emails to the Board**

i. **Candace Hoff**

Candace is requesting a limited endorsement or certification of healthcare providers to use non-ablative light and RF devices. Holly is directed to send a letter explaining the law.

ii. **Kristin Bechtold**- course approval request

SAA Institute: Emily made a motion to approve the SAA Institute for a 40-hour laser course for non-Arizona residents. D'Arlyn seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

I Derm online course: Jill made a motion to not approve the Idermed.com online microneedling pen training. Melissa seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

PCA chemical peel certificate: D'Arlyn made a motion to table this until more information is gained. Melissa seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

National Institute certification for virtual learning laser training: Maureen made a motion to not approve the certificate for National Laser Institute. Macy seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

Previous education on PMU: Melissa made a motion to table this until certifications and training dates are provided. Jill seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

Microneedling and chemical peel courses for initial certification: D'Arlyn made a motion that courses for initial certification for microneedling and chemical peels must include both the theory/didactic and the hands-on components according to 32-05-01-08.2 and 32-05-01-08.3. Melissa seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

iii. **Kyra Block**- microneedling and laser certification.

Maureen made a motion to approve Hannah Boyko as a trainer for microneedling. D'Arlyn seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

Microneedling certification: Maureen made a motion to table the approval of Kyra's microneedling certification. Macy seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

Laser certification: Discussion only

iv. **McKenzie Russell**. Licensed Esthetician.

Maureen made a motion to table this until we receive more information. Jill seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

v. **Hannah Strode**- course request

National Osha Foundation. Bloodborne Pathogens.

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Jill made a motion to not approve education provided by NationalOshaFoundation.com. D'Arlyn seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

Infection control certification: Maureen made a motion to not approve this certification according to 32-05-01.10 sub 2b. Melissa seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

CPR Certificate: Discussion only

Application for Advanced Esthetician by Grandfather Provision: Discussion only

vi. **Candy Jacobson-** update to course

D'Arlyn made a motion to approve the already approved course to include Bloodborne Pathogens. Maureen seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

vii. **Kallie Woodstrom-** educator training request.

Master Education Certification. She is an Advanced Esthetician in Mn.

Emily made a motion to deny the request for Kallie to use the Milady Master Education Program according to 32-04-01-31. D'Arlyn seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

viii. **Yuliia Palamarchuk-** request for sterilizing heat unit approval
Discussion only

6. **Next meeting-** May 18, 2026

IV. Public Comment

Those wishing to address the Board during a public meeting do not need to request permission in advance, as the Board allows for public comment, subject to reasonable time, place, and manner restrictions. Individuals may address the Board on any issue(s) within its jurisdiction, members of the Board are not allowed to discuss or take legal action on matters raised during public comment; however, the Board may ask staff to review the matter or may ask that the matter be placed on a future agenda.

D'Arlyn opened the forum at 12:25 pm.

Miranda N. She brings to the board a concern with a RN not able to perform services, but an Advanced Esthetician can. She suggests making it possible for the RN to do more.

Todd from Josef's Hair, Skin, and Body.

D'Arlyn closed the forum at 12:55 pm.

V. Licenses

1. **Meshia Housen-** curriculum card. Attended HSI in Williston. She did drop-out. She is claiming her curriculums card does not reflect her complete hours.

Emily made a motion to approve 1191.15 hours for Meshia. Maureen seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

2. **Jasmin Clyde** attended Main Charactor Beauty Academy formally HSI in Williston.

Emily made a motion to approve Jasmine for 1181 hours of schooling completed on her curriculum card. Melissa seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

3. **Tricia Sersland-** expired

Emily made a motion for no leniency on Tricia's expired license. Betty seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

4. **Cassandra Johnson-** Advanced Certifications

D'Arlyn made a motion to approve Cassandra's training towards her microneedling, chemical peel, and laser certifications with the understanding she needs to successfully complete the NCLC laser

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certification exam. Melissa seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

5. **Thanh Thi Nguyen**- Reciprocity application for cosmetology

She is seeking endorsement from NY. She has 1,000 hours for 2024. She will need 500-hours more. She has work experience that would equal 200 hours.

Maureen made a motion to reject her application until she successfully completed 300 hours of schooling at which time she can resubmit her application. Macy seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

6. **Top Knotch Salon**- Apprentice Establishment Application

Maureen made a motion to give a conditional approval for Apprenticeship Training Establishment to Top Knotch Salon for 24-months, since having a disciplinary action in the last 5-year Top Knotch Salon will need to successfully complete and pay \$300 for the Sanitation class and pass a salon inspection paying \$75 by Top Knotch Salon within 45-day of execution agreement and have 2 additional reinspections with a fee of \$75 each. Jill seconded that agreement. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

VI. Complaint Review

1. **BuffaGlow nails-unlicensed**

A complaint states that they are self-taught and advertising services. D'Arlyn made a motion to William to refer this case to Fargo law enforcement. Melissa seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

2. **Luxury Nail Spa-rasp**

A complaint states the technicians were digging their hands into the same product container and were using a prohibited tool according to 32-02-01-11 sub 15a.

D'Arlyn made a motion to place Luxury Nail Spa on probation for 6-months, adding 2 reinspections, remove all prohibited tools, and adding a \$500 fine paid within 45-days of executed agreement. Emily seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carries.

VII. Inspection Disciplinary Action Recommendation

1. **Elite Nails**

An inspection found banned products within the salon.

Emily made a motion to place Elite Nails on probation for 1-year probation, adding 4 reinspections, removing all banned products, and adding a \$1000 fine paid within 45-days of executed agreement. Jill seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (a). Motion carries.

2. **Alo Nails LLC**

An inspection found that no employees had licenses displayed on the premises.

Maureen made a motion to place Alo Nails on probation for 6-month's probation, adding 2 reinspections, and adding a \$500 fine paid within 45-days of executed agreement. Emily seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (a). Motion carries.

3. **Jennifer Ernst, the renter and Holly Langland, the salon owner**- Independent licensee not properly licensed

Holly is directed to send a letter.

VIII. New Business

1. **Meeting with Board of Barber Examiner**

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Holly and D'Arlyn met with the Barber Board to see if combining boards would be a good fit. Discussion only.

2. **SAVE**

A program where we can register passport numbers to help verify applications. Discussion only.

IX. **Unfinished Business**

1. **Pending Settlement Agreements:**

- i. **Beyond Nails**- no signed agreement

Holly is directed to tell William to send a letter.

- ii. **Kayde Schafer**-payment plan not followed. Due in full 12/31/2026

Holly is directed to send out a reminder letter.

- iii. **Joshua Olson**-setup payment plan due in full 12/31/2026

Payments have been set up.

- iv. **Restor Esthetics**- fine due 4/27/26

Holly is directed to send a letter if payment is not received.

2. **No Reponse**

- i. Carrie Cacioppo/Head Games

Maureen made a motion to have the inspector go back in for a reinspection. Melissa seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (a). Motion carries.

- ii. Duyen T Le

Holly was directed to send a letter.

- iii. Merci Mercy Hair Boutique

Maureen made a motion to place Merci Mercy Hair Boutique on probation for 6-month's, pay the \$75 reinspection fee, adding a \$75 fine paid within 45-days of executed agreement and licenses cannot be renewed until all fees are paid. Jill seconded that motion. All voting: Macy (y), Melissa (y), Betty (y), Jill (y), Maureen (y), Emily (y), D'Arlyn (a). Motion carries.

X. **Adjournment**

Jill made a motion to adjourn the meeting. Melissa seconded that motion. Motion carries. Meeting adjourned at 3:55 pm.

Minutes submitted by Maureen Wanner