



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology held a special meeting on Wednesday January 8, 2025, at 9:00 am via zoom.

## **Present:**

D'Arlyn Bauer, President  
Maureen Wanner  
Cindy Ripplinger  
Emily Wilcox

## **Also present:**

Holly Blomquist  
Steve Hanson, Attorney

D'Arlyn called the meeting to order at 9:04 am.

## **1. Fiscal Note**

Holly walked us through the details of the proposed fiscal note.  
Maureen made a motion to approve the fiscal note. Emily seconded the motion.  
Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

## **2. Testimony.**

Discussion only.

## **3. Michelle Richart. Office of Deputy Assistant Secretary of Defense**

Michelle provided information on the requirements of the military. Discussion only.

## **4. Adjournment.**

Emily made a motion to adjourn the meeting. Cindy seconded the motion. Motion carried.

Meeting adjourned at 10:01 am.



# North Dakota STATE BOARD OF COSMETOLOGY

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The North Dakota State Board of Cosmetology held a special meeting on Sunday, January 12, 2025, at 1:00 pm via zoom.

## **Present:**

D'Arlyn Bauer, President

Maureen Wanner, Secretary

Emily Wilcox, Vice President

## **Also present:**

Holly Blomquist, Executive Director

Meeting was called to order at 1:01 pm.

## **1. Testimony**

Emily made a motion to approve the testimony that will be presented by Maureen Wanner on HB1126. D'Arlyn seconded the motion. Voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

## **2. Adjournment**

Maureen made a motion to adjourn the meeting. D'Arlyn seconded the motion. Motion carried. Meeting adjourned at 1:57 pm.



# North Dakota STATE BOARD OF COSMETOLOGY

The North Dakota State Board of Cosmetology will be holding a regular meeting on  
4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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Meeting was rescheduled to 12:30 pm due to a legislative bill hearing.

D'Arlyn called the meeting to order at 12:37 pm

## **Present:**

D'Arlyn Bauer, Board President  
Emily Wilcox, Board Vice President  
Maureen Wanner, Board Secretary  
Cindy Ripplinger, Board Member

## **Also Present:**

Holly Blomquist, Executive Director  
Steve Hanson, Attorney  
Teresa Felch, Inspector  
Angie Schafer, Inspector

## **Agenda**

### **1. Approval of December Regular Meeting Minutes**

Cindy made a motion to approve the minutes from the December meeting. D'Arlyn seconded that motion. Motion carried.

### **2. Approval of Licenses 12/1/24-12/31/24**

Maureen made a motion to approve the licenses from December 1-31, 2024. Cindy seconded that motion. Motion carried.

### **3. Approval December 2024 Financial Statements**

Maureen made a motion to approve the December 2024 financial statements. Cindy seconded that motion. Motion carried.

### **4. Open Forum 9:45 am-10:00 am**

D'Arlyn opened the forum at 1240. Not seeing any comments for the floor, forum was closed at 1:00 pm.

### **5. The Salon Professional Academy complaint**

There is a complaint regarding mice at the school.

A complaint of a student teaching the esthetic program.

A complaint of non-use of Barbicide.

Holly looked into the instructors at the school.

The school was inspected and passed. They are using proper sanitation, and taking care of the mice, which was an isolated situation.

Cindy made a motion to have Holly send a letter reminding them to have student instructor registrations submitted to the board office within the required timeframe. D'Arlyn seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

Cindy made a motion to have the complaint dismissed against The Salon Professional Academy. Maureen seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

### **6. Sephora disciplinary action on inspection**

During the inspection, there was no master licensee on duty. The master did come in while the inspection was in progress. No services were being performed at the time of inspection. According to 32-03-01-07

“need not be present if services are not being performed.”

Cindy made a motion to dismiss the disciplinary action on the inspection. Maureen seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **7. MBS Studio disciplinary action on inspection**

Did not know the rule changed in 2017 and did not understand they could not have lancets. She corrected this error.

D'Arlyn made the motion according to 32-02-01-11, and 43-11-01 to have MBS Studio pay a \$250 fine payable in 45 days of execution of settlement agreement, 6 months' probation, and a reinspection. Cindy seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **8. Angel Nails & Spa disciplinary action on inspection**

Unlicensed worker. A reinspection is pending. D'Arlyn made a motion to table this pending the reinspection. Emily seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **9. Aiden Nails disciplinary action on inspection**

Waxing station set up. The wax pot was on and warm. They have no esthetician or cosmetologist employed.

Emily made a motion according to 32-01-02-01 and 43-11-13 to have Aiden Nails pay a \$250 fine payable within 45 days of execution of settlement agreement, 6 months' probation, and a reinspection. D'Arlyn seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **10. Lisa Plumer- reinstatement application**

Has a conviction of assault, DWI, theft, threats of violence. Not currently in jail. On probation until 2029. Cindy made a motion to grant Lisa a conditional license until she is off probation in 2029. Emily seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **11. Trieu Tien Thi Nguyen- reciprocity application**

Trieu Tien Thi Nguyen has a full specialist license from Florida since 2017, worked since 2019.

Maureen made a motion to approve the reciprocity application for a manicure license for Trieu Tien Thi Nguyen. Cindy seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **12. Complaints**

Create a policy to have an in-house policy for complaints that appear to be civil matters or allegations of unlicensed workers not working in a licensed salon brought to the board first before following standard complaints procedure.

D'Arlyn made a motion to have an in-house policy for complaints that appear to be civil matters or allegations of unlicensed workers to the board first before following standard complaints procedure. Cindy seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

Complaint against Kenyatta McLeod for working without a license. She does indeed have a license.

Maureen made a motion to table this so we can follow proper complaint procedure. D'Arlyn seconded that motion. Maureen withdrew the motion.

Kenyatta was at the meeting online. She explained her side of the complaint.

Maureen made a motion to table this so we can follow proper complaint procedure. D'Arlyn seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

Complaint against Josh for unsatisfied hair.

Emily made a motion to dismiss the complaint and have Holly send a letter stating that it is a civil matter. Cindy seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

Complaint against Hair by Michelle for unsatisfied hair.

D'Arlyn made a motion to dismiss the complaint and have Holly send a letter stating that it is a civil matter. Maureen seconded that motion. Voting: Cindy (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **13. Office phone contract-Midco**

Our 3-year contract ends at the end of January. Negotiating price for updated services.

Maureen made a motion to approve the new contract with Midco with the upgrade on the internet and

VOIP. D'Arlyn seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Emily left the meeting. Motion carried.

#### **14. Bismarck Face Fix Settlement Agreement**

Asking for clarification on the machine tips allowed. We, again, addressed the current statues.

#### **15. Legislative update**

HB 1126 was presented this morning. There were some amendments proposed. Crossover is February 28, 2025.

HB 1220 is being watched. Occupational related. In-demand careers having education shortened.

#### **16. New Business**

- **Sandy Hennager renewed twice.** Mailed in two renewal forms with check payments. We sent out licenses but, in the process, she renewed again thinking she did not renew, and the office cashed the second check before realizing she had already renewed. D'Arlyn made a motion to reimburse Sandy Hennager's second payment. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.
- **Joe from Inlumon.** Wants to use our forms to demonstrate to other entities how easy it is to take a paper form and move it to an online form. D'Arlyn made a motion to approve this. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.
- **Julie Jardine** would like Milady Rise Educator Program to be approved for her instructor's license education. Maureen made a motion to this program for her instructor's license education. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

#### **17. Unfinished Business**

- a. **June Ngyuen license.** She returned the incorrect license received.
- b. **FYI-Pending Settlement Agreements:**
  - i. **Amber @ Jazzy Stylz org.** sent 2/15/24
    1. Her licenses have expired and if an application for renewal is asked for, she will be informed of the settlement agreement.

#### **18. Adjournment**

Maureen made a motion to adjourn the meeting. D'Arlyn seconded that motion. Motion carried. The meeting adjourned at 2:55 pm.

The next regular meeting is scheduled for February 10, 2025, at 9:30 am.



# North Dakota STATE BOARD OF COSMETOLOGY

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meeting on Monday, February 10, 2025, at 9:30 a.m. at the board office,  
4719 Shelburne St., Suite 1, Bismarck, N.D.

Present:

D'Arlyn Bauer, Board President

Maureen Wanner, Board Sec/Treasure

Emily Wilcox, Board Vice President

Cindy Ripplinger, Board Member

**Also present:**

Holly Blomquist, Executive Director

Steve Hanson, Attorney-virtually

D'Arlyn called the meeting open at 9:32 am

## **Agenda**

### **1. Approval of January Regular & Special Meeting Minutes**

Emily made a motion to approve the minutes from January 8, 2025. Maureen seconded that motion. Motion carried.

Emily made a motion to approve the minutes from January 12, 2025. D'Arlyn seconded that motion.

Cindy made a motion to approve the minutes from January 13, 2025. Emily seconded that motion. Motion carried.

### **2. Approval of Licenses 1/1/25-1/31/25**

Emily made a motion to approve the licenses for January 2025. Cindy seconded that motion. Motion carried.

### **3. Approval January 2025 Financial Statements**

Emily made a motion to approve the January 2025 financial statements. Cindy seconded that motion. Motion carried.

### **4. Open Forum 9:45 am-10:00 am**

### **5. Kenyatta McLeod complaint**

Emily made a motion to dismiss the complaint. D'Arlyn seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Directions were given to Steve to send a letter to the complainant.

### **6. Giovanna Moreno Roa- complaint-unlicensed**

Maureen made a motion to turn this complaint over to the police department in Williston. D'Arlyn seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Directions were given to Steve to send a letter to the Williston Police Department.

### **7. Angull Ortiz- complaint- unlicensed**

Emily made a motion to turn this complaint over to the Williston Police Department. Cindy seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Directions were given to Steve to send a letter to the Williston Police Department.

**8. Marjorie Rutherford- complaint- unlicensed**

Emily made a motion to turn this complaint over to the Williston Police Department. Maureen seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Directions were given to Steve to send a letter to the Williston Police Department.

**9. Caylee Krein- license application**

Practical exam application. Emily is requesting Caylee to submit further information. D'Arlyn made a motion to request Caylee to appear in person before the board and provide a written statement to address the previous concerns brought to the board at the March 17, 2025, meeting, before her application can be processed. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

**10. Cassandra Lang- license application- checked yes**

Multiple convictions. Done with probation in September. Emily made a motion to approve her application and upon meeting all licensing requirements, grant a conditional license until the end of her probation. Maureen seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Steve will draft the conditional license agreement.

**11. Lakin Twardoski- potential student conviction review**

Discussion only

**12. Casey Beier-Elliot student instructor re-enrollment**

Due to 43-11-27 1 b, she can take the exam. Discussion only.

**13. Kim Thien An Ngo- foreign reciprocity**

Due 32-05-01-01.1, she will be required to take the practical exam and theory exam. If she has enough work experience, she could be approved for a license. D'Arlyn made a motion to approve application for a license by examination. The board may reconsider license by reciprocity if she provides further documentation. Maureen seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

**14. Kamilla Gorder- letter to the Board**

She did not receive a notification for renewal from the board. She was late in renewing. She paid a late fee. She wants to be reimbursed \$50. Discussion only.

**15. JMN Properties, LLC 2yr lease extension**

Maureen made a motion to extend the 2-year lease at the agreed upon rate. D'Arlyn seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

**16. Duplicate form updates**

Maureen made a motion to approve the duplicate license form. Emily seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

**17. NIC best practices exam & membership updates**

Discussion only

Maureen made a motion to move to New Business and Unfinished Business before going to Legislative update. D'Arlyn seconded that motion. Motion carried.

**18. Legislative update**

- a. [HB 1126](#) Passed in the House.
- b. [HB 1314](#) Barbers- mobile shops- passed house
- c. [HB 1317](#) Barber- 3 license types- passed house

- d. [HB 1270](#) All boards- no hearing yet- reporting to Gov. & complaints
- e. [SB 2395](#) All boards- no hearing yet- uniform licensing
- f. [HB 1434](#) All boards- admin. Rules 10 yr expiration, Do Not Pass.
- g. [SB 2180](#) All boards- public meetings- no action yet
- h. [SB 2308](#) All boards- section 8- board review committee- hearing 2/6

## 19. New Business

### a. Business supplies

- a. Emily made a motion to have Holly dispose of the old office equipment. Cindy seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

## 20. Unfinished Business

### a. Angel Nails

- i. Unlicensed workers. Reinspection done. They passed the inspection. Maureen made a motion to dismiss the complaint against Angel Nails for lack of evidence. D'Arlyn seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried. Steve will send a letter.

### b. Complaint letter- civil matters

- i. Holly is recommending changes to the standard letter to be sent out on civil matters.

### c. FYI-Pending Settlement Agreements:

- i. Amber @ Jazzy Stylz org. sent 2/15/24  
No changes. Discussion only.

## 21. Adjournment

Emily made a motion to adjourn the meeting. Maureen seconded that motion. Motion carried. The meeting was adjourned at 12:57 pm.

The next regular meeting is scheduled for March 17, 2025, at 9:30 am.

Respectively submitted by Maureen Wanner

# North Dakota STATE BOARD OF COSMETOLOGY

The North Dakota State Board of Cosmetology held a special meeting on Tuesday February 18, 2025, at 9:00 am via zoom.

**Present:**

D'Arlyn Bauer, Board President  
Maureen Wanner, Board Secretary/Treasurer  
Cindy Ripplinger, Board Member  
Emily Wilcox, Board Vice President

**Also present:**

Holly Blomquist, Executive Director  
Steve Hanson, Attorney- Virtually

Emily called the meeting to order at 1:00 pm.

**Agenda**

**1. Testing Sites. Testing Time Exam selection.**

The Board is looking for more testing sites for candidates to take the exams remotely. Prov states there are 30 possible testing sites in ND. 2 sites in the state now, Grand Forks and Devils Lake. Prov will provide the list of those contacted already to Holly. Discussion only.

Prov will soon be fixing the time zone displaying in ET instead of CT.

Prov is willing to label the selections as the board sees fit.

**2. Legislation.**

Changes were proposed for amendments to HB 1126

Maureen made a motion to approve the proposed amendments to HB1126. Cindy seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

**Testimony presented by Holly on HB1126.**

Maureen made a motion to approve the testimony presented by Holly. Emily seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

**SB 2395.**

Holly provided testimony to be presented with a neutral stance.

Maureen made a motion to approve the testimony presented by Holly on SB 2395. Emily seconded that motion. All voting: Cindy (y), Maureen (y), Emily (y), D'Arlyn (y). Motion carried.

**3. Adjournment.**

Emily made a motion to adjourn the meeting. Cindy seconded that motion. Motion carried.

Meeting was adjourned at 2:09 pm.

Minutes respectfully submitted by Maureen Wanner



# North Dakota STATE BOARD OF COSMETOLOGY

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The North Dakota State Board of Cosmetology will be holding a special meeting on Friday, February 28, 2025, at 11:30 a.m. via zoom

## **Present:**

D'Arlyn Bauer, Board President  
Maureen Wanner, Board Sec/Treasure  
Cindy Ripplinger, Board Member

## **Also present:**

Holly Blomquist, Executive Director

## **Agenda**

D'Arlyn called the meeting open at 11:30 am

### **1. HB 1126 amendment**

Cind made a motion to change the word from "and" to "or" found page 9 section 4 line 4. Maureen seconded the motion. All voting: Maureen (Y), Cindy (Y), D'Arlyn (Y). Motion carried.

### **2. HB 1126 testimony for Senate**

D'Arlyn made the motion to approve the testimony for HB 1126. Cindy seconded that motion. All voting: Maureen (Y), Cindy (Y), D'Arlyn (Y). Motion carried.

### **3. Adjournment**

D'Arlyn made a motion to adjourn the meeting. Cindy seconded that motion. Motion carried. Meeting adjourned at 11:45 am.

The next regular meeting is scheduled for March 12, 2025, at 2:00 pm.

Minutes respectively submitted by Maureen Wanner



# North Dakota STATE BOARD OF COSMETOLOGY

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The North Dakota State Board of Cosmetology will be holding a regular meeting on Wednesday, March 12, 2025, at 2:00 p.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom

## **Present:**

D'Arlyn Bauer, Board President  
Maureen Wanner, Board Secretary/Treasurer  
Cindy Ripplinger, Board Member  
Emily Wilcox, Board Vice President (joined late-item 15)

## **Also present:**

Holly Blomquist, Executive Director  
Steve Hanson, Attorney

## **Agenda**

D'Arlyn called the meeting to order at 2:00 pm

### **1. Approval of February Regular & Special Meeting Minutes**

Cindy made a motion to approve the minutes from February 10. Maureen seconded that motion. Motion carried.

D'Arlyn made a motion to amend the motion to correct Cindy's last name. Maureen seconded that motion. Motion carried.

Cindy made a motion to approve the minutes from February 18. D'Arlyn seconded that motion. Motion carried.

Cindy made a motion to approve the minutes with the correction to the spelling to Cindy's last name. D'Arlyn seconded that motion. Motion carried.

### **2. Approval of February Licenses 2/1/25-2/28/25**

D'Arlyn made a motion to approve the February licenses. Cindy seconded that motion. Motion carried.

### **3. Approval February 2025 Financial Statements**

Maureen made a motion to approve the February Financial statements. Cindy seconded that motion. Motion carried.

### **4. Open Forum 2:15 pm- 2:30 pm**

D'Arlyn opened the forum at 2:25 pm. The open forum was closed at 2:40pm with no comments.

### **5. Caylee Krein- appear before the Board**

Caylee and her mother appeared in front of the board. There was a complaint presented with Caylee doing cosmetology services without a license. There were several emails sent to her from the board office. She then was contacted by the states attorney's office. She created the website in high school for a marketing class to receive a grade. She did take it down after the state's attorney's office contacted her. She has since gone to esthetic school and has taken all exams and passed.

Maureen made a motion to grant Caylee a conditional license for 1 year. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

**6. Melissa Cropp- license application**

Melissa has a conviction for DUI. She has completed all she needed to. Probation ended June 2023.

Maureen made a motion to approve her application. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

**7. Kim Thien An Ngo- reconsider foreign application for cosmetology**

She finished school November 2022. She is licensed less than 3 years. Her exams were done in school.

D'Arlyn made a motion to require Kim to complete and pass all exams and then have the license granted. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried. Holly will send a letter.

**8. Truc Phuong Thi Dao- foreign application**

Truc is applying for reciprocity for manicuring. Completed schooling December 2020. No work experience submitted.

Maureen made a motion to approve licensure by exam. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried. Holly will send a letter.

**9. Rocio Gomez- reciprocity- hair design license**

She is a cosmetologist from Nevada. She applied in 2012. The board denied her application. She applied in 2018. The board 600 hours of school training. And take all exams.

D'Arlyn made a motion to amend the previous board determination to state she needs to complete 300 hours which would include 100 hours for esthetics and 100 hours for nails and complete all exam requirements. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried. Holly will send a letter.

**10. K & K Nails by Jacob Le- DA inspection**

They had a wax pot hot and ready for services. They had no master cosmetologist or esthetician on staff.

Maureen made a motion to fine them \$500 payable within 45 days of signed agreement, 1-year probation and 4 re-inspections due to violation 43-11-13 and 32-01-03-01. D'Arlyn seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

**11. Sky Nail Spa- DA inspection**

Sky Nail Spa was on probation when an invasive tool was found.

Maureen made a motion to fine them \$500 payable within 45 days of signed agreement, 1-year probation and 4 re-inspections due to violation 32-02-01-11.17. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

**12. Natty Nails- Complaint**

There was a complaint that a staph infection developed after a pedicure, the scrubs smelled rancid, the water smelled musty, and the equipment was old. An inspection was done. They passed the inspection.

Cindy made a motion to dismiss the complaint. Maureen seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

**13. Allandra Arechigo- opinion on conviction**

Allandra has a conviction. Terrorizing with a deadly weapon which was dropped to a misdemeanor. She has about 4 more months of probation. Discussion only. Holly was directed to send her a letter.

**14. New Business**

a. Rules committee

The rule change timeline was discussed. Rules draft needs to be done by June 15 to proceed with townhalls and public hearings.

Maureen made a motion to create a committee which would include D'Arlyn, Holly, and Teresa Felch. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

b. April board meeting reschedule

Meeting is rescheduled to April 21, 2025, 9:30 am.

c. Audit report.

D'Arlyn made a motion to have Holly sign the representation letters from the auditor and to bring the recommendations to the April meeting. Cindy seconded that motion. Voting: Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

**15. Unfinished Business**

a. FYI-Pending Settlement Agreements:

- i. Amber @ Jazzy Stylz org. sent 2/15/24- stated she will send SA 3/10/25  
Amber said she signed and sent the agreement. It has not been received.  
Discussion only.

b. Legislative update. Discussion only.

- i. HB 1126 Senate hearing 3/6. Committee work is scheduled.
- ii. HB 1314 Barbers- mobile shops- passed house
- iii. HB 1317 Barber- 3 license types- passed house
- iv. SB 2395 All boards- passed senate
- v. SB 2308 All boards- passed senate

**16. Presentation by GLSolutions**

Discussion only.

**17. Adjournment**

Maureen made a motion to adjourn the meeting. Emily seconded that motion. Motion carried.

Meeting adjourned at 6:05 pm

The next regular meeting will be April 21, 2025, 9:30 am.

Minutes respectively submitted by Maureen Wanner.



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The North Dakota State Board of Cosmetology Rules Committee held a meeting on Thursday March 20, 2025, at 3:00 p.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 3:11 pm

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on changes to the rules in Article 32-01.

Meeting adjourned at 5:36pm



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The North Dakota State Board of Cosmetology Rules Committee held a meeting on March 28, 2025, at 11:30 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting called to order at 11:58 am

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.  
Meeting adjourned at 4:50 pm.



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The North Dakota State Board of Cosmetology will be holding a regular meeting on Monday, April 21, 2025, at 9:30 am. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

## **Present:**

D'Arlyn Bauer, Board President  
Maureen Wanner, Board Secretary/Treasurer  
Cindy Ripplinger, Board Member  
Emily Wilcox, Board Vice President

## **Also present:**

Holly Blomquist, Executive Director  
Steve Hanson, Attorney

## **Agenda**

Meeting called to order at 9:32

### **1. Approval of March Regular & Special Meeting Minutes**

Maureen made a motion to approve the March 12th Board Meeting minutes. Emily seconded that motion. Motion carried.

D'Arlyn made a motion to approve the March 20<sup>th</sup> and 28<sup>th</sup> Rules Committee Meeting minutes. Cindy seconded that motion. Motion carried.

D'Arlyn made a motion to approve the April 11<sup>th</sup> Rules Committee Meeting minutes. Emily seconded that motion. Motion carried.

### **2. Approval of March Licenses 3/1/25-3/31/25**

Maureen made a motion to approve March licenses. Emily seconded that motion. Motion carried.

### **3. Approval March 2025 Financial Statements**

Maureen made a motion to approve the March 2025 Financial statements. Emily seconded that motion. Motion carried.

### **4. Open Forum 9:45 am- 10:00 am**

Jill Krahn from TSPA had a few questions on HB1126, national compact, and apprentice programs. D'Arlyn closed open forum at 10:15.

### **5. VHoang Inc. dba Nails Studio complaint**

Complaint regarding infections. Nail Studio passed salon inspection.

Maureen made a motion to dismiss the complaint. Cindy seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

### **6. Hello Beautiful Lash Lounge DA on inspection**

Complaint regarding a dirty salon. Inspection found the salon name did not match the records. And the owner was in the process of changing signage. The salon did pass inspection. Maureen made a motion to dismiss the complaint regarding a dirty salon. Cindy seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

Finds on the reinspect. Name changed to Sweet Suite. That license is completed. The signage is not correct. Emily made a motion to have salon owner provide documentation and proof of signage change by May 16, 2025, and probation until December 31, 2025. Cindy seconded that motion. The motion was amended by Emily to have all licenses and signage match and are correctly displayed. Cindy seconded that amendment. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

**7. Calli Anklam- DA on inspection**

August inspection discovered invasive tools. The board was waiting for a response. No response was given. This is not the first offense of invasive tools. The last offense was in 2021.

Cindy made a motion of a \$250 fine payable 45 days of executed settlement agreement, 6-months' probation and 2 salon reinspections in violation of invasive tools 43-11-01, 32-02-01-11 sub 17. Cindy added that invasive tools need to be removed from premises. D'Arlyn seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

**8. Alexis Blomberg- Curriculum Card**

D'Arlyn made a motion to except the letter from Joseph's as proof of completion of the 1800-hour cosmetology program. Maureen seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carried.

**9. Linda Readel- Hair & Nails letter to the Board**

Holds 2 salon licenses. Missed licensing for 1 location. She would like to have the \$50 late fee waived. The statues do not allow fee waived. Discussion only. Directions given to Holly to send a letter.

D'Arlyn made a motion to move Joe Golden from InLumon to item 10. Maureen seconded that motion. Motion carried.

**10. Dao Thi Phuong Truc reconsideration of reciprocity**

Work experience was submitted. Just over 3 years of experience.

Maureen made a motion to approve her reciprocity application. Emily seconded that motion. Voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

**11. Chelsie Evans foreign reciprocity application**

Chelsie has handed in all the necessary documentation.

Maureen made a motion to approve Chelsie's reciprocity application. Emily seconded that motion. Voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

**12. ZOHO Lens for virtual inspections**

Maureen made a motion to have ZoHo Lens as our virtual inspection option for 2 licenses. Emily seconded that motion. Voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

**13. Joe Golden- InLumon presentation**

Discussion only.

**14. Unfinished Business**

a. FYI-Pending Settlement Agreements:

i. Amber @ Jazzy Stylz org. sent 2/15/24- stated she will send SA 3/10/25

1. Amber states she received the settlement agreement. She has been inspected several times in the last year. Her license was late being renewed. She did not have sanitation issues.

D'Arlyn made a motion to amend the original settlement agreement to include a \$500 fine to be paid or establish a payment plan by May 31, 2025, 1 year probation and 4 reinsertions. Maureen seconded that motion. Voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carried. This will be sent, hand delivered and emailed out to Amber.

- b. Legislative update
  - i. HB 1126 Returned to House
    - 1. HB 1126 has passed, will be signed by Governor
  - ii. HB 1314 Barbers- Signed into law
  - iii. HB 1317 Barber- Passed, waiting for Gov. signature
    - 1. SB 2395 passed
  - iv. SB 2308 Conference Committee

#### **15. New Business**

- a. NIC Audit. Discussion only.
- b. Trade names NDCC 47-25. Trade names need to be current and active. Holly will be sending notifications.
- c. Update forms.
  - i. Applicants need to provide proof of trade name
- d. Work with Armor Interactive on updates. Updates from Holly. Discussion only.
- e. Rules committee- discussion only.

#### **16. Adjournment.**

Maureen made a motion to adjourn the meeting. D'Arlyn seconded that motion. Motion carried. The meeting was adjourned at 3:50 pm.

The next regular meeting will be May 12, 2025 @ 9:30 am.

Minutes submitted by Maureen Wanner



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology Rules Committee held a meeting on Friday April 11, 2025, at 11:30 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 11:58 am

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.  
Meeting adjourned at 4:50 pm



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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The North Dakota State Board of Cosmetology Rules Committee held a meeting on Wednesday April 16, 2025, at 1:00 p.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 1:15 pm

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.

Meeting adjourned at 4:45 pm



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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The North Dakota State Board of Cosmetology Rules Committee held a meeting on April 25, 2025, at 1:30 p.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 1:31 pm

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.

Meeting adjourned at 5:05 pm



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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The North Dakota State Board of Cosmetology Rules Committee held a meeting on April 28, 2025, at 2:45 p.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 2:49 pm

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.

Meeting adjourned at 4:35 pm



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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The North Dakota State Board of Cosmetology Rules Committee held a meeting on April 29, 2025, at 1:00 p.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 1:05 pm

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.

Meeting adjourned at 5:30 pm



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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The North Dakota State Board of Cosmetology Rules Committee held a meeting on May 7, 2025, at 1:00 p.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 1:05 pm

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.

Meeting adjourned at 5:25 pm



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology Rules Committee held a meeting on May 9, 2025, at 10:00 am. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 10:15 am

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.

Meeting adjourned at 6:00 pm



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology Rules Committee held a meeting on May 14, 2025, at 12:30 pm. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 12:40 pm

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.

Meeting adjourned at 5:30 pm



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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The North Dakota State Board of Cosmetology Rules Committee held a meeting on May 21, 2025, at 12:00 pm. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting started at 12:00 pm

**Present:**

D'Arlyn Bauer  
Teresa Felch  
Holly Blomquist

Discussion was held on proposed changes to the rules.

Meeting adjourned at 5:05 pm



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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The North Dakota State Board of Cosmetology will be holding a regular meeting on Wednesday, May 12, 2025, at 9:30 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom

## **Agenda**

D'Arlyn called the meeting to order at 9:32 am.

### **1. Approval of April Meeting Minutes**

Maureen made a motion to approve the April 21, 2025, meeting minutes. Cindy seconded that motion. Motion carries.

Emily made a motion to approve all 5 special rules committee meeting minutes. D'Arlyn seconded that motion. Motion carries.

### **2. Approval of April 4/1/25-4/30/25 Licenses**

Cindy made a motion to approve all licenses. Emily seconded that motion. Motion carries.

### **3. Approval of April 2025 Financial Statements**

Maureen made a motion to approve the April 2025 financial statement. Cindy seconded that motion. Motion carries.

### **4. Open Forum 9:45 am- 10:00 am**

D'Arlyn opened the floor for comments at 9:48 am.

D'Arlyn closed the open forum at 10:06 am.

### **5. Cassie Svedberg- Master License Application**

Cassie is wondering if her student instructor hours towards her Master Cosmetology license. Maureen made a motion to approve Cassie's hour towards her master cosmetology license. Cindy seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

### **6. Ginny Nguyen/Tammy Bork-Master License**

Ginny applied for an independent license. She holds a Master Manicure license and a Cosmetology license.

Maureen made a motion to approve Ginny to work under Tammy to gain her hours needed for her master cosmetology license. Emily seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

### **7. Chela Boyd- Esthetics License**

Chela is transferring from Virginia. In Virginia once she received an instructor license, her individual license expires, and her instructor license allows her to practice esthetics.

Maureen made a motion to approve her application for a master esthetics license. D'Arlyn seconded that motion. All voting: Emily (a), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

### **8. Nguyet Thi Nguyen Reciprocity Application**

This seems to be a fraudulent application. The Board received a letter of certification from

California in the mail, the certification was not formatted correctly. CA only emails certifications and Holly verified with CA that they did not send this certification letter. D'Arlyn made a motion to permanently deny their application due to fraudulent documentation. Cindy seconded that motion. All voting: Emily (a), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**9. My Salon Suite-Fargo-complaint**

They were advertising for daily rental without proper license. Once My Salon Suite was contacted by the Board, they immediately removed the advertising.

Maureen made a motion to dismiss the complaint due to her rectifying the situation. D'Arlyn seconded that motion. All voting: Emily (a), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**10. Davi Nails- Grand Forks- complaint**

The complaint was about unlicensed workers.

D'Arlyn made a motion to dismiss the complaint due to lack of evidence to support the complaint. Cindy seconded that motion. All voting: Emily (a), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**11. Bloom Beauty Bar Complaint**

Complaint regarding disinfection. A Tik-Tok video emerged with services. The technician was not wearing gloves for facial waxing.

Maureen made a place Bloom Beauty Bar on a 3 months' probation and a reinspection due to 32-02-01-11 sub 3a. Cindy seconded that motion. All voting: Emily (a), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**12. London Nails Complaint**

The complaint was about unlicensed workers. An inspection was done. Unlicensed workers were found along with rugs in the workplace.

Maureen made a motion to fine London Nails \$1000 to be paid 60-days of execution of settlement agreement, 1 year probation, and 4-reinspections for violation of 43-11-13, 32-01-03-01. Cindy seconded that motion. All voting: Emily (a), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**13. Hair Society Institute of Cosmetology-complaint**

A student complained due to bullying, undue suspension, was told she would be given make-up hours if she went to instructor's salon to paint and unpack boxes.

Maureen made a motion to extend HSI probation to June 16, 2026, with 4-inspections which includes the inspections of the policy handbook and student contracts, school owners and instructors to have continuing education on Results-Oriented Classroom Management, Dynamic Team Building, Mastering the Art of Dealing with Difficult People and Situations, and Students, Salon & Business through Milady or similar through Pivot Point approved by the Board. They must also create an external advisory committee of at least 2 salon owners not connected to the school, and an internal student advisor, who is not an owner, but could be an instructor or faculty. Advisory committee meeting minutes need to be submitted to the Board. Emily seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**14. ManCave for Men- DA inspection**

Sewer backed up.

D'Arlyn made a motion to dismiss the inspection disciplinary action recommendation. Maureen seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**15. NIC Conference Oct 17-20- Glendale, AZ**

Maureen made a motion to approve registration and travel for all board members and inspectors along with the ED, Holly and Liesel, to attend the 2025 NIC conference in AZ. Cindy

seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

#### **16. Licensing Software bids**

InLumon and glSolutions provided bids to the board. The Board is in favor of glSolutions because they have direct experience working with other cosmetology boards.

Mauree made a motion to direct Holly to get a formal bid and contract from glSolutions for licensing software. D'Arlyn seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

#### **17. State Job Grade Classifications**

Maureen made a motion to use the ND state Job classifications, titles, and pay grades as a reference for job descriptions and salaries. Cindy seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

Lisel is currently making \$22/hour. Holly stated job duties are consistent with the pay grade of 105 in which the base wage starts at \$24.74/hour.

Maureen made a motion to make Liesel's position a pay grade of 105 and her wage to be increased to \$25/hour with continued benefits. D'Arlyn seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

Maureen made a motion that the wage increases made today will go into effect July 1, 2025. D'Arlyn seconded that motion. Motion carries.

The 2 inspectors are currently making \$22.12/hour. Holly stated job duties are consistent with the pay grade of 106 in which the base wage starts at \$29.54/hour.

Maureen made a motion to make the inspector position a pay grade of 106 and the wage to be \$30/hour with continued benefits. Cindy seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

Holly is currently making \$30/hour. Her job duties are consistent with the pay grade of 108 in which the base wage starts at \$42.46/hour.

D'Arlyn made a motion that Holly's position is a pay grade of 108 and the salary should be increased to \$45/hour with continued benefits. Maureen seconded that motion. All voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

#### **18. Legislative update**

- a. **HB 1126 PASSED!!, signed and filed**
- b. **SB 2395 All boards- passed – universal licensing**
- c. **SB 2308 All boards- passed -**  
Discussion only

#### **19. New Business**

- a. **New Board Member Positions**
  - i. Holly will post the positions and how to apply for those positions
- b. **Summer hours**
  - i. Holly reminds us that the office will close at noon on Fridays Memorial Day to Labor Day

#### **20. Unfinished Business**

- a. **FYI-Pending Settlement Agreements:**
  - i. **Amber @ Jazzy Stylz org. sent 2/15/24**
  - ii. **K and K nails**
    1. Discussion only
- b. **Rules Committee Update Starting @ 1:30 pm**  
Discussion only

## **21. Adjournment**

Maureen made a motion to adjourn the meeting. Cindy seconded that motion. Motion carries.  
Meeting adjourned at 4:33 pm.

The next regular meeting is rescheduled for June 9, 2025, at 9:30 am.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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The North Dakota State Board of Cosmetology held a special meeting on May 27, 2025, at 8:00 am. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Meeting called to order at 8:04 am by Emily.

## **Present:**

D'Arlyn Bauer, Board President  
Emily Wilcox, Board Vice President  
Maureen Wanner, Board Secretary  
Cindy Ripplinger, Board Member

## **Also Present:**

Steve Hanson, Attorney  
Holly Blomquist, Executive Director  
Teresa Felch, Inspector  
Angie Schafer, Inspector

## **Agenda:** Proposed Rule Changes:

Discussion was held on proposed changes to the rules; the Board recommended a few changes/updates. The Board will review the final draft to move forward with at the June 9, 2025, meeting.

Meeting adjourned at 12:00 pm for a 2-hour break, Called back to order 2:05 pm.

Emily made a motion to adjourn the meeting; Maureen seconded the motion. Motion carried.  
Meeting adjourned 5:54 pm.

Minutes submitted by Maureen Wanner.



# North Dakota STATE BOARD OF COSMETOLOGY

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The North Dakota State Board of Cosmetology will be holding a regular meeting on June 9, 2025, at 9:30 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

## **Present:**

D'Arlyn Bauer, Board President  
Maureen Wanner, Board Secretary/Treasurer  
Cindy Ripplinger, Board Member  
Emily Wilcox, Board Vice President

## **Also present:**

Holly Blomquist, Executive Director  
Steve Hanson, Attorney  
Teresa Felch, Inspector  
Angie Schafer, Inspector

## **Agenda**

**D'Arlyn called the meeting to order at 9:30 am.**

- 1. Introduction of newly appointed Board Member, Jill Andres**  
Introductions were made.

- 2. Approval of May Meeting Minutes**

May 12, 2025.

#11 Maureen made a motion to

#12 to be paid within 60 days.

#14 needed reason to dismiss.

These will be brought back to the July meeting for approval.

May 27, 2025.

Maureen made a motion to approve the May 27, 2025, meeting minutes. Cindy seconded that motion. Motion carries.

May 7, 9, 14, and 21, 2025

D'Arlyn made a motion to approve the minutes. Emily seconded that motion. Motion carried.

- 3. Approval of May licenses 5/1/25-5/31/25**

Emily made a motion to approve the licenses for May. Cindy seconded that motion. Motion carries.

- 4. Approval May 2025 Financial Statements**

Emily questioned the auditor's fee. Holly clarified her question.

Maureen made a motion to approve May 2025 Financial Statements. Cindy seconded that motion. Motion carries.

**5. Open Forum 9:45 am- 10:00 am**

D'Arlyn opened the floor for comments at 9:45, closed form at 10:00 no comments were made.

**6. Brady Martz audit report- 10:00am**

The audit report was reviewed. Positive suggestions were made with solutions. Discussion only.

**7. Allison Burns- License application**

Allison checked the box regarding a conviction. The case is closed, and probation is done within the week.

Emily made a motion to approve the application for Allison Burns. Maureen seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**8. Lakin Twardoski- License application**

Lakin checked yes to conviction. Offense was deemed not a danger to the public. Cindy made a motion to approve Lakin Twardoski license. Emily seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**9. Alexis Branson- Salon application**

Alexis checked the box regarding a conviction. Someone spit in her face, and she hit them with her car. The hearing is upcoming.

Maureen made a motion to grant a conditional license and reevaluate pending outcome of trial. Emily seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**10. Amanda Grover-Salon application**

Amanda, in 2022, had a disciplinary agreement which was never signed or paid any fees. She had a very bad salon inspection.

Maureen made a motion to grant a conditional license for 1 year, mandate a sanitation class to be done within 60 days, and 4 reinspections. D'Arlyn seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**11. Carmen A. Briseno Morena-foreign reciprocity application**

Carmen is moving to North Dakota.

Emily made a motion to approve her reciprocity application. Maureen seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**12. Mallory Kubat- Hairstyling reciprocity application**

Mallory is moving in from Washington state. She has a Hair Design license.

D'Arlyn made a motion to have Mallory obtain 100 hours manicuring and 100 hours in esthetics to be eligible for a cosmetology license. Cindy seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**13. Jocelyn Urlacher- master license hours**

Jocelyn has complained about not being treated well in her former employment.

D'Arlyn made a motion to approve 270.5 hours towards her master's license. Maureen seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**14. Adult Protective Services forwarded complaint 43-11-31-sub 3**

A complaint from Adult Protective Services stating that a cosmetologist purchased a horse ivermectin substance from TSC for any elderly client. The client's daughter found the substance after only one dose was given. The cosmetologist is going into homes of the elderly and other care facilities.

Maureen made a motion to table this until a response is received. D'Arlyn seconded that motion.

Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**15. Destiny Zaleski complaint**

A complaint was received that Destiny was doing eyelashes in her apartment.

D'Arlyn made a motion to dismiss the complaint due to lack of supporting evidence and to have Steve send a letter reminding her of the law. Maureen seconded the motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**16. Nickel & Dodge complaint**

A complaint was received against Nickel and Dodge, which is now a medical spa.

D'Arlyn made a motion to dismiss the complaint because they are no longer in the board's jurisdiction and to forward the complaint to the Board of Nursing. Emily seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**17. London Nails complaint**

A complaint was received against London Nails.

Maureen made a motion to dismiss the complaint as there is currently a settlement agreement for the same issue during the same timeframe as this complaint. Cindy seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**18. Angel Nails & Spa complaint**

A complaint was received in April, and we were waiting for their attorney to respond. We now have a second complaint.

D'Arlyn made a motion to table this until next month pending a response for the second complaint. Cindy seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**19. Nails Pro complaint**

A complaint that someone overheard that workers were unlicensed. An inspection was done. In that inspection, Nail Pro has a number of sanitation violations, wax pots on premises without properly licensed technicians, which were in use, with 2 estheticians but no Master Esthetician or Cosmetologist.

D'Arlyn made a motion to fine Nails Pro \$500 to be paid 60 days of execution of the settlement agreement, 1 year probation, 4 reinspections and a sanitation class to be done within 60 days of settlement agreement due to violations 43-11-13 and 32-03-01-07.

Cindy seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**20. Coco Nails & Spa complaint**

A complaint was received that there were unlicensed workers. Both salon inspectors went in to do the inspection. They did find unlicensed workers. They also were doing head spa services without a licensed cosmetologist.

Maureen made a motion to fine Coco Nails & Spa \$1000 to be paid 60 days of execution of the settlement agreement, 1 year probation, and 4 reinspections, due to violations 43-11-13 and 32-01-03-01. They also need to relinquish the ability to offer and perform head spa service until they provide proof of license to do those services. Emily seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**21. Meridian Salon- DA inspection**

An inspection was done. The salon was not licensed.

D'Arlyn to have Lindsey Blomberg renew salon license within 10 business days, to pay a fine of \$500 to be paid 60 days of execution of the settlement agreement, 1 year probation, 4 reinspections and a sanitation class to be done within 60 days of settlement agreement due to violations 43-11-29, 43-11-13, and 32-01-03-01. Lindsey's master license number is 11085. Cindy seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**22. Modern Roots-DA inspection**

An inspection was done. Rasps were found.

Maureen made a motion to fine Modern Roots \$250 to be paid 60 days of execution of the settlement agreement, 1 year probation, and 4 reinpections, due to violations 32-02-01-11 sub 17. Cindy seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

Maureen made a motion to have Modern Roots remove rasp from premises. D'Arlyn seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**23. Hair Studio Off 2-Da inspection**

D'Arlyn made a motion to have Paige Dykstra renew salon license within 10 business days, complete reinstatement requirements within 30 day, to pay a fine of \$500 to be paid 60 days of execution of the settlement agreement, 1 year probation, 4 reinspections and a sanitation class to be done within 60 days of settlement agreement due to violations 43-11-29, 43-11-13, and 32-01-03-01. Lindsey's master license number is 11111. Emily seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**24. RJR Nails- DA inspection**

A rasp was found during an inspection.

Cindy made a motion to fine RJR Nails \$250 to be paid 60 days of execution of the settlement agreement, 6 months' probation, and 2 reinpections, and remove rasp from premises due to violations 32-02-01-11 sub 17. Maureen seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**25. 25-26 Budget**

Maureen made a motion to approve the 2025-2026 Budget. Emily seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**26. Prov Exams renewal contract**

Annual renewal time.

Maureen made a motion to approve the contract with Prov for 1 year. Emily seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**27. gISolutions participating agreement contract**

Maureen made a motion until Holly could proceed with the contract. D'Arlyn seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**28. Unfinished Business**

**a. Nguyet Thi Nguyen-reciprocity application denial**

Denial needs to be a court order. Steve presented the court order.

D'Arlyn made a motion for order-of-denial. Cindy seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**b. FYI-Pending Settlement Agreements:**

**i. Amber @ Jazzy Stylz org. sent 2/15/24**

D'Arlyn made a motion to send a blunt letter before the revocation process to be responded to within 30 days. Maureen seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**ii. HSI**

HSI has not responded. Steve will send a follow-up letter.

**iii. London Nails**

Discussed earlier.

**29. New Business**

**a. Legacy Status of License**

D'Arlyn made a motion to approve the Legacy Statues application and letter with the

corrections made by Holly. Emily seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**b. Postcard**

Maureen made a motion to approve the postcard as a notification and to still send out regular renewal notice at the end of September. Emily seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**c. Duyen Le Thi Thu Reciprocity**

Maureen made a motion to approve the application for reciprocity. D'Arlyn seconded that motion. Voting: Emily (y), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**d. Email**

Email was received from an individual who was upset about minutes not being posted as quickly as they needed, upcoming fees, and what the fees were going to be used for. This is a complaint that Holly was possibly being rude, and the individual did not like the answers given. This complaint is acknowledged by the board. The board agrees that education for licensees will be needed for many over the next year. Discussion only.

**e. Rules committee**

Maureen made a motion to approve the initial draft of the rule change and move forward with the townhall meetings. Cindy seconded that motion. Voting: Emily (a), Cindy (y), Maureen (y), D'Arlyn (y). Motion carries.

**f. Townhalls and Public Hearing**

Townhall meetings are set for:

June 23, 2025, we will be starting at 1:30-4:00 pm in Fargo.

June 25, 2025, we will be starting at 1:30-4:00 pm in Bismarck

August 20, 2025, is the potential public hearing date.

Holly is being directed to send a copy of the draft to the Board of Nursing, Medical Board, and Health Department.

**30. Adjournment**

Cindy made a motion to adjourn the meeting. Maureen seconded that motion. Motion carries. The meeting adjourned at 2:56 pm.

The next regular meeting is rescheduled for July 14, 2025, at 9:30 am.

Minutes submitted by Maureen Wanner.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology will be holding a special meeting on June 11, 2025, at 8:30 a.m. via zoom to discuss the GI Solutions board licensing software solution.

**Present:**

D'Arlyn Bauer, Board President  
Maureen Wanner, Board Secretary/Treasurer  
Cindy Ripplinger, Board Member  
Emily Wilcox, Board Vice President

**Also present:**

Holly Blomquist, Executive Director

D'Arlyn called the meeting to order 8:30 am

Maureen made a motion to approve the GL Solutions licensing software participating agreement. Emily seconded. Voting: Maureen (y), Emily (y), Cindy (y) D'Arlyn (y)

D'Arlyn made a motion to cash in one of the Board's CD's to boost cashflow to pay for licensing software. Maureen seconded the motion. Voting: Maureen (y), Emily (y), Cindy (y) D'Arlyn (y).

Emily made a motion to adjourn the meeting. D'Arlynn seconded. Voting: Maureen (y), Emily (y), Cindy (y) D'Arlyn (y).

Meeting adjourned at 8:40 am.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
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## **Fargo Town Hall Meeting regarding proposed rule changes**

June 23, 2025

### **PRESENT:**

D'Arlyn Bauer  
Maureen Wanner  
Cindy Ripplinger  
Holly Blomquist  
Teresa Felch  
Angie Schafer

Attendance: 9

Started at 1:30

Todd: Starting wage for apprenticeship

Shirley: Maintenance and collaborative logs, are the inspectors trained in how to read those logs?

Shirley: Oversee .5 needles?

Becky and Shirley: How will inspectors know what AE's tools and needles are?

What is going to be applicable for the advanced training?

If someone is not working, how do they get that training?

Any pre- approve classes posted?

December 2026 license for AE license

Will the board be inundated with requests for approved CEU classes?

Fee for reinspection. It is in the rules.

Education needs to be done in a good way. Tracking the CEUs for 8000 licenses.

If there is a \$75 fee for re-inspection, how are the licensees to know that they will be charged that amount.

The board has an obligation to the licensees.

Topics for CEU: pick anything, sanitation, biggest violations on the inspection reports,

Shirley's (former inspector) comments on getting herself updated on esthetics.

Becky(former Board President) wanting to make sure our current inspectors will be properly trained on advanced esthetics as it pertains to inspections.

Bismarck Town Hall Meeting regarding proposed rule changes

June 25, 2025

D'Arlyn Bauer

Maureen Wanner

Cindy Ripplinger

Holly Blomquist

Teresa Felch

Angie Schafer

Licensees: 3

Started at 1:30

Health care overseer must be in the building while serves provided?

Do they [the establishment] have to be licensed with the state board?

Online classes, where from?

Are the schools going to change how they teach the courses at the school?

If several licensed independent licensee share a space and the inspector comes in to inspect, who all is getting inspected?

To do hair at a fundraiser do you need to be an active licensee?

What if you volunteer at a fundraising event?

Who is in charge at a fundraising or event?

At the event, do we act as if homebound?

Are ppl going to be fine for doing makeup without a license?

Can that be in law to do make up?

Even in a care facility, can they still be licensed even if it is just residents?

Volunteer in a licensed establishment?

What is the school compliance committee?

10 years is a generous time to test and renew

We are discrediting our industry

Can 3 hours for my cosmo license to for my 6 hours of AE?

Online or in person?

When do the EC hours need to first be done?

Technique will be approve for CE?

Good standing salons, scheduled inspections, to have the salon super clean. To have all stylist on deck to be educate about the law, and inspection report.

Plaque on the wall of good standing

How to reward establishments in good standing.

Do we have claims: verbally assaulted in the chair?

Social media false claims

Set fines

1000 hours for master cosmetology, is it hands in hair, folding towels, answering phones?

### **Board discussion**

Changes/updates

Reinspection requested by salon owner for educational purposes

What constitutes a reinspection

Continuing education to be increase due to more time to cover necessary topic on sanitation and legislation changes

Cindy makes a motion to increase the continuing education hours to 4 hours for cosmetologist and 8 hours of continuing education for advanced Estheticians. D'Arlyn seconded that motion. All voting: Maureen (n), Cindy (y), D'Arlyn (y). Motion carried.

Maureen made motion to adjourn the meeting. Cindy seconded that motion. Motion carried. Meeting was adjourned at 4:50.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503

(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology will be holding a rules committee meeting on June 3, 2025, at the board office: 4719 Shelburne St. Ste 1 Bismarck ND.

**Present:**

D'Arlyn Bauer, Board President

Teresa Felch, Inspector,

Holly Blomquist, Executive Director

Discussion only regarding proposed changes to rules.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology will be holding a regular meeting on July 22, 2025, at 9:00 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

## **Present:**

D'Arlyn Baurer, Board President  
Maureen Wanner, Board Sec/Treasurer  
Emily Wilcox, Board Vice President

## **Also present:**

Holly Blomquist, Executive Director  
Steve Hanson, Attorney  
Teresa Felch, Inspector  
Angela Schafer, Inspector

## **Agenda**

D'Arlyn called the meeting to order at 0923.

1. Approval of May 12 & June Meeting Minutes
  - a. May 12 minutes  
Maureen made a motion to approve the minutes for May 12. D'Arlyn seconded that motion. Motion carries.
  - b. June 9  
Emily made a motion to approve the minutes for June 9. D'Arlyn seconded that motion. Motion carries.
  - c. June 11  
Emily made a motion to approve the minutes for June 9. D'Arlyn seconded that motion. Motion carries.
  - d. June 23 will be bought back with changes.
  - e. June 25  
D'Arlyn made a motion to approve the minutes for June 25. Emily seconded that motion. Motion carries.
2. Approval of Licenses 6/1/25-6/30/25  
Emily made a motion to approve the license for June. D'Arlyn seconded that motion. Motion carries.
3. Approval June 2025 Financial Statements  
Maureen made a motion to approve the June 2025 Financial Statements. Emily seconded that motion. Motion carries.
4. Open Forum 9:45 am- 10:00 am  
D'Arlyn open the forum at 9:50- closed forum 10:05 no comments.

- 5. Anh Loan Huynh- FL full specialist application**  
D'Arlyn made a motion to have Anh Loan Huynh take an additional 170 hours of schooling in manicuring, provide transcripts and take and pass all three exams required. Emily seconded that motion. Voting Emily (y), Maureen (y), D'Arlyn (y). Motion carries.
- 6. Thuy Pham- FL full specialist application**  
D'Arlyn made a motion to have Thuy Pham take an additional 170 hours of schooling in manicuring, provide transcripts and take and pass all three exams required. Emily seconded that motion. Voting Emily (y), Maureen (y), D'Arlyn (y). Motion carries.
- 7. Kim Thien An Ngo- foreign application**  
Holly has been directed to send a letter informing her of the last motion made.
- 8. Kayde Schafer (Dutton)- Stay Gold Aesthetics- complaint**  
States that she has a mobile salon. ND does not have mobile salons.  
Maureen made a motion fine her individual license \$500 paid within 45-days of execution of settlement agreement, 1 year probation, update her name, license her business with the board if she continues to advertise as Stay Gold Aesthetics, follow all rules including 32-03-01-14 and 43-11-13, and to have her kit inspected with 30-days. D'Arlyn seconded that motion. Voting Emily (y), Maureen (y), D'Arlyn (y). Motion carries.
- 9. Serenity Salon- Connor Maki- complaint**  
Complaint about an unclean salon. An inspection was done. She passed the inspection.  
Emily made a motion to dismiss the complaint due to more of a passing inspection, and the remaining part of the complaint is a civil matter. D'Arlyn seconded that motion. Voting Emily (y), Maureen (y), D'Arlyn (y). Motion carries.
- 10. Gabrielle Vasquez- Flawless Glam by Gabby- complaint**  
Complaint about advertising without a license. She has stopped advertising.  
D'Arlyn made a motion to dismiss the complaint as long as she continues to not advertise and perform services which require a license. Emily seconded that motion. Voting Emily (y), Maureen (y), D'Arlyn (y). Motion carries.
- 11. Angel Nails & Spa- complaint**  
Several complaints regarding unlicensed workers and invasive tools were found in the inspections. Three licenses were identified and there were five workers.  
Maureen made a motion to have Angel Nails & Spa remove all rasps from the premises, to have all unlicensed workers licensed before performing any further services, \$1000 fine to be paid within 60-days of execution of settlement agreement, 1 year probation, and 4-reinspections for violation of 43-11-13, 32-02-01-11 sub 17. D'Arlyn seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.
- 12. Coco Nails- complaint**  
Another complaint. Under current disciplinary action. Unlicensed workers performing head spa services. Tools are not being properly sanitized. Advertising services they cannot offer.  
Maureen made a motion that Coco Nails shall not permit any employees to perform any cosmetology services before they are fully licensed by the board, shall not advertise or perform services that their license does not permit, \$1500 fine to be paid within 60-days of execution of settlement agreement, 1 year probation extended to June 30, 2027, and 4 additional reinspections for violation of 43-11-13, 32-02-01-07. D'Arlyn seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.
- 13. Pro Nails & Lashes- complaint**

Complaint about unlicensed employees and reusing paraffin.

D'Arlyn made a motion that Pro Nails & Lashes shall not permit any employees to perform any cosmetology services before they are fully licensed by the board, \$500 fine to be paid within 45-days of execution of settlement agreement, 6-month probation, and 2-reinspections for violation of 43-11-13. Emily seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**14. 408 Massage & Nails- inspection**

They do not have a sink outside the bathroom.

D'Arlyn made a motion to fine 408 Massage & Nails \$250 fine to be paid within 45-days of execution of settlement agreement, 6-month probation, and 2-reinspections for violation of 32-02-01-05 and to have a working sink installed within 30-days execution of settlement agreement. Maureen seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**15. Nancy Nails- inspection**

Waxing was set up but no licensed employee to perform those services.

D'Arlyn made a motion that Nancy Nails shall not permit any employees to perform any cosmetology services they are not properly licensed to perform, shall not advertise or perform services that their license does not permit, remove all wax pots, take down all advertising regarding waxing services, remove portable bed, 6-month probation, and 2 reinspections for violation of 43-11-13 and 32-02-01-02 sub 1b. Maureen seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**16. Calley Hooey-complaint**

Calley made a complaint against Bling Nail Salon.

D'Arlyn made a motion to dismiss the complaint due to it being a civil suit and direct Holly to send the appropriate letter. Emily seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**17. Nancy Arso- Instructor curriculum**

Requesting Milady Rise course

D'Arlyn made a motion to approve the Milady Rise Educator program for Nancy Arso. Emily seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**18. Ashley Miller- Instructor curriculum**

D'Arlyn made a motion to approve the Milady Rise Educator program for Ashley Miller. Emily seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**19. Tiffany Thorson- Instructor curriculum**

D'Arlyn made a motion to approve the Milady Rise Educator program for Tiffany Thorson. Emily seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**20. HSI emails to the board office**

Discussion only

**21. Marissa Romey- email to the Board**

Discussion only

**22. Kaylee Pitman- email to the Board**

Discussion only

**23. Union National Institute of Salon Sciences- School Application**

UNISS started the application process to open a school establishment. The board is informed that UNISS is in the process of working towards an opening date. They will be creating a landing page and social media accounts informing the public of their intent for opening a school. Discussion only.

**24. Katie Bartlette- master license application**

She is a licensed cosmetologist and instructor.

Emily made a motion approving the masters license application for Katie Bartlette. D'Arlyn seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**25. New Business**

- a. McKaya Luck. McKaya missed school due to health issues. She is being charged over charges for going over the school's contract. The board agrees with the letter Holly sent to her. This is a contractual dispute.

D'Arlyn made a motion to dismiss this due to this being a civil suit. Maureen seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

- b. Julianna Womack. Application for examination. She checked the felony box.

D'Arlyn made a motion to approve her application and issue a conditional license for 1 year upon meeting all licensing requirements. Maureen seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**26. Unfinished Business**

- a. Rules notices/Board of Medicine review

Maureen made a motion to approve the rule changes as updated. Emily seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

D'Arlyn made a motion to approve the amended abbreviated notice. Maureen seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

Emily made a motion to approve Full notice of Intent to Adopt, Amend, and Repeal Administration Rule and cover letter. D'Arlyn seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

- b. FYI-Pending Settlement Agreements:

i. Amber @ Jazzy Stylz org. sent 2/15/24

ii. Sweet Suites, formerly known as Hello Beautiful Lash Lounge org. sent April 2025

D'Arlyn made a motion to update Section 3.2 to state a new probation date for 6-months from execution of settlement agreement, and Section 3.5 will provide proof to the board that the signage is changed 30-days execution of settlement agreement, and adding 2 reinspections and a \$500 fine to be paid 45-day of execution of settlement agreement. Maureen seconded that motion. All voting: Emily (y), Maureen (y), D'Arlyn (y). Motion carries.

**27. Adjournment**

Mauree made a motion to adjourn the meeting. Emily seconded that motion. Motion carries. The meeting adjourned at 1331.

The next regular meeting is scheduled for August 11, 2025, at 9:30 am.

Minutes submitted by Maureen Wanner



# North Dakota STATE BOARD OF COSMETOLOGY

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The North Dakota State Board of Cosmetology will be holding a regular meeting on August 11, 2025, at 9:30 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom

## **Present:**

D'Arlyn Baurer, Board President  
Maureen Wanner, Board Sec/Treasurer  
Emily Wilcox, Board Vice President  
Jill Andres, Board Member

## **Also present:**

Holly Blomquist, Executive Director  
Steve Hanson, Attorney  
Teresa Felch, Inspector  
Angela Schafer, Inspector

## **Agenda**

D'Arlyn meeting called to order at 9:30 am.

1. Approval of June 23 townhall minutes & July Meeting Minutes  
Emily made a motion to approve the townhall minutes. D'Arlyn seconded that motion. Motion carries.  
  
D'Arlyn made a motion to approve the July Meeting minutes. Emily seconded that motion. Motion carries.
2. Approval of Licenses 7/1/25-7/31/25  
Emily made a motion to approve the July licenses. Jill seconded that motion. Motion carries.
3. Approval July 2025 Financial Statements  
Maureen made a motion to approve the July financial statements. Emily seconded that motion. Motion carries.
4. Open Forum 9:45 am- 10:00 am  
D'Arlyn opens the forum at 9:45. Forum closed at 10:00. No comments were made.
5. Vanessa Johnson reciprocity  
She has a retired licensed from MN, Holly had questions if we needed to treat this any differently than a regular license.  
Maureen made a motion to approve her application for reciprocity. Jill seconded that motion.  
Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.
6. Duyen Thi Kim Le foreign reciprocity  
She has had documents evaluated by SDR Credentialing agency and meet requirements.

Maureen made a motion to approve her application for reciprocity. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**7. Trung Minh Nguyen foreign reciprocity**

Trung has had documents evaluated by SDR Credentialing agency and meet requirements. Maureen made a motion to approve his application for reciprocity. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**8. Shauna Ratliff application**

She is applying for license and checked the box with convictions. She has completed all obligations for her conviction.

Emily made a motion to approve practical examination license application. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**9. Alexandria One Feather- renewal**

She was arrested over the forth of July for illegal substances. Charges are still pending.

D'Arlyn made a motion to table this to next month pending court date. Maureen seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**10. Jo Ellen Halbert complaint**

Complaint from Adult Protective Services. Jo purchased and administered an unprescribed medication for an elderly homebound client. This is grossly unprofessional conduct. NDCC 43-11-31 sub 3.

Maureen made a motion to fine Jo \$1,000 to be paid 45-days of execution of settle agreement or make a payment plan with Holly and 1 year probation and a letter of warning in violation of 43-11-31 sub 3. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**11. Beauty Bar Salon & Dayspa complaint**

Unlicensed and improperly licensed workers. Owner allowed unlicensed technician to perform pedicure service.

Maureen made a motion to have all workers licensed properly before preforming any further services, \$500 fine to be paid within 45-days of execution of settlement agreement, 1 year probation, and 4-reinspections in violation of 43-11-13. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**12. Thi Diem Tran complaint**

Maureen made a motion to forward the complaint and Thi Diem's file to the Labor and Tax commissioner's offices. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**13. @ Nails Inspection**

Wax pot with no master on duty.

D'Arlyn made a motion to have all workers licensed properly before preforming any further services, or get rid of the wax pot, \$500 fine to be paid within 45-days of execution of settlement agreement, 6-months probation, and 2-reinspections in violation of 43-11-13, 32-03-01-07. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**14. Pampered Texture LLC Inspection**

Not currently licensed, salon or individual. Inspection showed numerous sanitation violations.

Maureen made a motion to have Benesa Sar (7550 salon, 11932 MC) get licensed properly before preforming any further services, \$1,000 fine to be paid within 45-days of execution of settlement agreement or payment plan set up with Holly, 1 year probation, and 4-reinspections, and a board provided safety and sanitation class in violation of 43-11-13 and 43-11-29. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**15. A & A Nails Inspection**

Invasive tools were found on the premises during inspection.

D'Arlyn made a motion to have the invasive tools removed including the rasp, \$500 fine to be paid within 45-days of execution of settlement agreement, 6-months probation, and 2-reinspections in violation of 43-11-01, 32-02-01-11, and 32-01-03-01. Maureen seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**16. Jesse Grounds Instructor course**

Milady Rise course.

D'Arlyn made a motion to approve the Milady Rise Educator Program for Jesse Grounds. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**17. Kelley Martin Instructor course**

D'Arlyn made a motion to approve the Milady Rise Educator Program for Kelley Martin. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**18. Molly Mantz Instructor course**

D'Arlyn made a motion to approve the Milady Rise Educator Program for Molly Mantz. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**19. Josie Schlosser Instructor course**

D'Arlyn made a motion to approve the Milady Rise Educator Program for Josie Schlosser. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**20. Baelee Reiter Instructor course**

D'Arlyn made a motion to approve the Milady Rise Educator Program for Baelee Reiter. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

Maureen made a motion to approve the Milady Rise Educator Program as a board approved program for all future candidates seeking to be instructors. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**21. Forms-updated**

Student Registration form.

Maureen made a motion to approve the form as submitted. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

Student Instructor form.

Maureen made a motion to approve the form as submitted. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

Application for License Renewal form.

Maureen made a motion approve the form as submitted. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

Reciprocity (Endorsement of License) Application form.

Maureen made a motion to table this form. D'Arlyn seconded that motion. Motion carries.

Complaint form.

Maureen made a motion to approve the form as submitted with changes. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**22. Advanced Business Methods- Managed IT**

Need more security on computers and more computers for the office.

Computers, laptops with docking stations: \$1800 each x3.

Discussion only.

## 23. New Business

### a. Elections

President- D'Arlyn

Vice President- Emily

Secretary- Maureen

The officers are willing to remain in their current positions.

Maureen made a motion to approve the slate to remain as is. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

### b. Noelle Lembke- request

Needs to relocate due to construction in salon. Does she need to get the temporary location licensed? Holly will inform her of the process of following the law.

Discussion only.

### c. Ashley Hannesson. Checked the conviction box

D'Arlyn made a motion to except Ashley Hannesson application. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

### d. Letter from Auditor. Informing SB2251

Discussion only

### e. Rules committee had an informal discussion.

Discussion only.

### f. Letter from Medical board.

Discussion only.

## 24. Unfinished Business

### a. FYI-Pending Settlement Agreements:

#### i. Amber @ Jazzy Stylz org. sent 2/15/24

Maureen made a motion to revoke Amber Gamez's personal license and Independant Licensee license. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

ii. Sweet Suites, formerly known as Hello Beautiful Lash Lounge. Discussion only.

iii. Nancy Nails. Discussion only.

iv. 408 Massage & Nails. Discussion only.

v. Pro Nails & Lashes. Discussion only.

vi. Coco Nails & Spa. Discussion only.

vii. Kayde Schafer. Discussion only.

25. Adjournment. Maureen made a motion to adjourn to meeting. D'Arlyn seconded that motion. Motion carries. Meeting adjourned at 1256.

Minutes submitted by Maureen Wanner.

The next regular meeting is scheduled for September 15, 2025, at 9:30 am.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

## **Hearing of the Rules of Cosmetology**

August 26, 2025

### Board Members Present:

D'Arlyn Bauer, Board President

Maureen Wanner, Board Secretary/Treasurer

### Others Present:

Holly Blomquist, Executive Director

Teresa Felch, Inspector

Maureen opened the hearing at 1305.

No members of the community were present to speak.

Open hearing for the Rules of Cosmetology concluded at 1430.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology will be holding a regular meeting on September 15, 2025, at 9:30 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

## **Present:**

D'Arlyn Bauer, Board President  
Maureen Wanner, Board Secretary/Treasurer  
Jill Andres, Board Member

## **Also Present:**

Holly Blomquist, Executive Director  
Teresa Felch, Inspector  
Angie Schafer, Inspector

## **Agenda**

D'Arlyn called the meeting to order at 9:33 am.  
D'Arlyn did a member roll call. We do have a quorum.

1. Approval of August Meeting Minutes  
D'Arlyn made a motion to approve the August 11 minutes. Maureen seconded that motion. Motion carries.  
  
D'Arlyn made a motion to approve the public hearing meeting minutes on August 26. Jill seconded that motion. Motion carries.
2. Approval of Licenses 8/1/25-8/31/25  
Maureen made a motion to approve the August licenses. D'Arlyn seconded that motion. Motion carries.
3. Approval of August 2025 Financial Statements  
Maureen made a motion to approve the August 2025 Financial Statements. Jill seconded that motion. Motion carries.
4. Open Forum 9:45 am- 10:00 am  
D'Arlyn opened the Open Forum at 9:49.  
D'Arlyn closed the Open Forum at 10:20. No comments were made.
5. Kate Hirschberger/Caroline Gordon- Master License Supervision  
Kate, a newly licensee, is wanting to be under the supervision of Caroline, who has her MC.  
D'Arlyn made a motion to approve Caroline to mentor Kate. They will need to follow all rules and laws regarding salon management under 32-03-01-07. Maureen seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**6. Nevaeh Taylor- unlicensed establishment**

She is a licensed esthetician but works out of her garage. She thought she was ok to work this way because her mom is a Master Cosmetologist.

Maureen made a motion to have Nevaeh cease working in her garage, to have a \$500 fine due to violation of 43-11-13, \$500 fine due to violation of 32-03-01-07 to be paid within 45-days of execution of settlement agreement, 1 year probation, if she applies to license an establishment, she will be granted a conditional license with probation for 1 year of date of issuing with 4-reinspections upon meeting all applicable salon application requirements. D'Arlyn seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**7. Email to the Board- Reveal Esthetics & Wellness**

Reveal is a medi-spa not under the board's jurisdiction.

Discussion only.

**8. Lakota Assisted Living Facility**

Holly brought forth a complaint regarding Wanda Reeve's working at the Lakota Assisted Living Facility asking how to proceed with this complaint. D'Arlyn made a motion to follow the complaint procedure. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**9. Klaw Goddess- unlicensed nail licensee.**

The Board received a complaint regarding an unlicensed individual operating an unlicense business performing nail services. Jill made a motion to send the complaint to Fargo PD. Maureen seconded the motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**10. Emma's Nails**

The Board received a complaint regarding an unlicensed individual operating an unlicense business performing nail services. Jill made a motion to send the complaint to Minot PD. Maureen seconded the motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**11. Thuy Pham-reciprocity- full specialist**

They are a full specialist (skin care and nails) out of Florida. She is looking to get her manicure license only. Thuy does not meet the requirements to be licensed in ND via reciprocity and will need to take additional hours and pass all exams.

D'Arlyn made a motion to have her complete an additional 170-hours of nail schooling and successfully pass all exams for licensing. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**12. Dung Ngo- reciprocity- full specialist**

Dung is a full specialist (skin care and nails) out of Florida. She has been licensed for 15 years. She provided employment tax records to confirm work experience.

D'Arlyn made a motion to approve Dung for a reciprocity application for a manicure and an esthetician license. Maureen seconded the motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**13. Heidee Allen-application**

Heidee is applying for student instructor. She has charges against her.

Jill made a motion to issue a conditional license for her student instructor application, upon meeting all licensure requirements and her individual license will also be on probation until such time she completes court mandated requirements. Maureen seconded the motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

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**14. J. Dewain Hair Studio**

Josh has not renewed salon independent license or Master License. He failed his salon inspection.

Maureen made a motion to have Josh's independent and individual license on a 1 year probation with 4-reinspections, to renew his license for his establishment and correct the sanitation violations

within 14-days, fine him a \$500 fine in violation of 43-11-13 and 43-11-29, and a \$500 fine in violation of 32-02-01, to be paid within 45-days of execution of settlement agreement, and a board provided sanitation class to be done within 60-days of execution of settlement agreement. D'Arlyn seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**15. McCormick Law-Spectrum School of Massage**

D'Arlyn made a motion to have Steve send the letter as drafted. Maureen seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**16. JoEllen Halbert**

She received the settlement agreement. She is looking for clarification but is offering no new information or a counter action to the settlement agreement.

Maureen made a motion to continue with the current settlement agreement. D'Arlyn seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**17. Managed IT & Laptop proposals**

ABM has our current contract with the printer. We have a good working relationship.

Silicon Plains submitted an offer.

NorthRiver IT submitted an offer.

Jill made a motion to accept ABM's proposal with docking stations. Maureen seconded that motion.

All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**18. Forms**

D'Arlyn made a motion to approve the Endorsement Form. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

**19. New Business**

- a. A complaint against Josef's advertising. Josef's School states it was an ad created by NDSU and Josef's was trying to correct the wording. Holly brings up concerns regarding students given hours or paid for services at the NDSU event. As the board, we think these experiences a good, but the law needs to be followed.

Jill made a motion to have Holly send a letter of warning reminding Joseph's to follow the laws regarding students volunteering at events. Maureen seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

- b. An unsigned complaint against Josef's School regarding curriculum, credit recording, instructors, and qualifications for licensure of a school of cosmetology. Discussion only because it is unsigned according to 32-04-01-24.

- c. A phone call complaint from a student's parent against The Salon Professional Academy regarding the student instructor/instructor leaving students alone for hours and not providing proper program theory. Holly will ask for a response from the school. Discussion only.

**20. Unfinished Business**

- a. FYI-Pending Settlement Agreements:

- i. Amber @ Jazzy Stylz org. Received SA after last meeting.

A settlement agreement has been received since the last meeting. We could continue to revocation or rescind the motion and continue with the settlement agreement.

Maureen made a motion to rescind the revocation. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

D'Arlyn made a motion to accept the current settlement agreement. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

- ii. Sweet Suites, formerly known as Hello Beautiful Lash Lounge. A settlement agreement has not been received. A letter of warning will be sent. Discussion only.

- iii. Kayde Schafer. A settlement agreement has not been received. A letter of warning will be sent. Discussion only.

- b. Final Review of Rules after Public Hearing

- i. Board of Medicine Comments. Discussion only.

- ii. Alayna Johnson Comments. Discussion only.
- iii. Holly Blomquist Comments. Discussion only.
- iv. Letter to accompany to rules. Discussion only.

**21. Adjournment.**

Maureen made a motion to adjourn the meeting. Jill seconded that motion. Motion carries. Meeting adjourned at 3:12 pm.

The next regular meeting is scheduled for October 9, 2025, at 9:00 am.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503

(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

September 17, 2025, Special Meeting to discuss and finalize rules draft and letter to Attorney General's Office for opinion.

**Present:**

D'Arlyn Bauer, Board President

Maureen Wanner, Board Secretary/Treasurer

Jill Andres, Board Member

**Also present:**

Holly Blomquist, Executive Director

Meeting called to order 9:36 am.

1. Rules: Jill made a motion to approve the final draft of rules, Maureen 2<sup>nd</sup> the motion. All voting: Jill (Yes), Maureen (Yes), and D'Arlyn (Yes). Motion carried.
2. Letter to AG for opinion: Maureen made a motion to approve the letter and packet contents to be sent to Attorney General's office. Jill 2<sup>nd</sup> the motion. All voting: Jill (Yes), Maureen (Yes), and D'Arlyn (Yes). Motion carried.
3. Maureen made a motion to adjourn the meeting, Jill 2<sup>nd</sup> the motion. Motion carried. Meeting adjourned at 9:40am.

# North Dakota STATE BOARD OF COSMETOLOGY

## MISSION STATEMENT

It is the duty of the board to safeguard public health, safety, and welfare by regulating the practice of cosmetology. Through licensing, education, and enforcement of professional standards, the Board ensures that all licensees, establishments and schools adhere to safe, sanitary, and ethical practices. The Board's mission is to protect consumers, promote industry excellence, and uphold the integrity of cosmetology services across North Dakota.

# AGENDA

## Location:

**North Dakota State Board of Cosmetology  
4719 Shelburne St. Bismarck ND | Suite 1  
October 9, 2025 @ 9:00 AM**

## Virtual Access

Zoom link:

<https://zoom.us/j/92651611488?pwd=gyp4Gm5QxUmDIQeeK0XT5iNdPRNQmK.1>

## Board Members

<b>D'Arlyn Bauer</b> Postsecondary Educator <i>President</i>	<b>Emily Wilcox</b> Cosmetologist <i>Vice President</i>	<b>Maureen Wanner</b> Cosmetologist <i>Secretary/ Treasurer</i>	<b>Jill Andres</b> Cosmetologist	<b>Vacant</b> <i>Licensed Healthcare Provider</i>
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# North Dakota STATE BOARD OF COSMETOLOGY

## **AGENDA:**

### **I. Call to Order**

1. Roll call

Meeting called to order at 9:06. A roll call was taken. We do have a quorum.

Present: D'Arlyn Bauer, Emily Wilcox, Maureen Wanner & Jill Andres

Also Present: Holly Blomquist, Executive Director, William Woodworth, Attorney, Teresa Felch & Angie Schafer, Inspectors

### **II. Board Reports & Approvals**

1. September meeting minutes

September 15 meeting

Fix the spelling of Joseph's to Josef's School.

#8, 9, and 10 need reasons as to why we made our decision.

#9 They were turned over to law enforcement.

#10 same as 9. Minutes will be brought back.

September 17 meeting

D'Arlyn made a motion to approve the minutes. Emily seconded that motion. Motion carries.

2. September financials

Jill made a motion to approve the September financial statement. Maureen seconded that motion. Motion carries.

3. September licenses

Emil made a motion to approve the September licenses. Jill seconded that motion. Motion carries.

4. 2026 meeting schedule, exam schedule

D'Arlyn made a motion to approve the schedules for 2026. Emily seconded that motion. Motion carries.

### **III. Administrative Business**

1. Announcements

HSI changed its name to Main Beauty Academy.

ND offers mobile IDs. Our office is looking into utilizing those options.

2. Licensing software/GL Suite update

In mid-process with few difficulties.

3. Administrative rules update

We have submitted it to the AG office. They confirmed it was received, and it was assigned to an attorney.

4. Renewal update

Renewals online are open and are received.

5. Next meeting- November 17, 2025

### **IV. Licenses**

1. Rebecca Hanwell- duplicate legacy status request

She submitted 2 requests and paid twice.

# North Dakota STATE BOARD OF COSMETOLOGY

Jill made a motion to refund Rebecca for one payment. Maureen seconded that motion. All voting: Jill (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

## 2. Tien Thi Ngoc Nguyen- endorsement

Tein has 1000 hours of training. Graduated in June 2025, took her exams in Texas. Tein's training is not equally substantial according to 43-11-25 She needs to take our law exam.

D'Arlyn made a motion that Tein completes 500-hours of cosmetology training, provides a non-expired US government ID, and provides proof of passing all required exams. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## 3. Kim Thien An Ngo- foreign endorsement

Kim has applied for a manicuring license. 815 hours of training. 5 years of experience. Kim's training is equally substantial according to 43-11-25

Maureen made a motion to approve her endorsement after successfully passing the required law exam. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## 4. Ngo Quoc Dat- foreign endorsement

Quoc has applied for cosmetology endorsement. His training is equally substantial according to 43-11-25. He licensed from 2023.

Jill made a motion to approve his cosmetology license application by examination upon successfully completing all three of the required exams. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## 5. Union National Institute of Salon Sciences (UNISS)-application

UNISS will be opening a school in mid-November. They are applying for a cosmetology school license application. They are waiting for application approval, occupancy, inspection, and equipment.

Maureen made a motion to approve UNISS application for a cosmetology school license upon meeting all requirements. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## V. Complaint Review

### 1. Aces Nails & Spa- Mandan

There was a complaint stating that there were unlicensed employees. Inspection concluded minor violations and found no evidence to support the complaint.

Jill made a motion to dismiss the complaint due to no evidence to support the complaint. D'Arlyn seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

### 2. Nail Boss- Bismarck

There are 2 complaints about Nail Boss. Nail Boss has filed charges against the person filing out the complaints regarding harassment. Law enforcement has an open investigation. Inspection concluded minor violations and found no evidence to support the complaint.

D'Arlyn made a motion to dismiss the complaint due to no evidence to support the complaint. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

### 3. Natty Nail Art- Fargo

There is a complaint stating that the salon was unclean and banned products. Inspection concluded that banned products were on premise.

Maureen made a motion to have Natty Nail Art cease using and dispose of banned products, to have a \$1000 fine due to violation of 32-02-01-11 sub 16 to be paid within 45-days of execution of settlement agreement, 1 year probation with 4-reinspections. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

# North Dakota STATE BOARD OF COSMETOLOGY

D'Arlyn made a motion to have Holly file a complaint to Consumer Protection on behalf of the board. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

#### 4. The Salon Professional Academy- Fargo

There is a complaint from a student stating that the esthetic students were left unattended for hours; there were brief instructions given, students paying money for a degraded education.

Jill made a motion to table the complaint until the next meeting, have an inspection done, and request The Salon Professional Academy to attend the next meeting to answer more questions from the board.

Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## VI. Inspection Disciplinary Action Recommendation

#### 1. Cost Cutters- Bismarck

Inspection concluded with violations. A re-inspection concluded disciplinary action with violations.

D'Arlyn made a motion to fine Cost Cutters \$500 due to violation of 32-02-01-04 to be paid within 45-days of execution of settlement agreement, proof of repairs within 30-days of settlement agreement, and 6-months probation with 2-reinspections. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

#### 2. Rita Charon- Langdon

Inspection concluded with violations of not having an independent license.

D'Arlyn made a motion to dismiss the complaint because she resolved the issue by getting properly licensed. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

#### 3. Wanda Reeves- Michigan

The board waited for her response from the last meeting. She states that she works at several assisted living and skill nursing facilities and was claiming she was practicing outside the salon (32-03-01-14) since she does have a licensed salon but did not inform the board.

D'Arlyn made a motion to send a letter of warning and clarification on the laws and rules. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

#### 4. Wildflowers Salon- Fargo

Inspection concluded with violations that were found in last year's inspection. They did fix the violations after this year's inspection.

D'Arlyn made a motion to have a letter sent reiterating the laws and rules and stating that there will be fines for reinspections. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## VII. New Business

#### 1. Marianna Bartz

She sent in her renewal for 2025, her check was never checked, she did resend payment with late fee. She is requesting a refund for that late fee.

All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

# North Dakota STATE BOARD OF COSMETOLOGY

## 2. Email to the Board

An email was received that the board would consider mobile salons.

## 3. Van Phi Tran - foreign endorsement for manicuring

858-hours of training. No work experience.

Emily made a motion to approve his manicuring licensure by exam upon successfully completing the required exams. D'Arlyn seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## 4. Hours for Lisel

Due to excessive hours, Holly is giving GL Solutions and renewals; Holly is requesting approval 40-hours a week for Lisel with up to 5 hours a week being remote.

Jill made a motion to approve up to 40-hours a week with up to 5 hours a week being remote for Lisel to be reevaluated at the February meeting. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## 5. The board's attorney, Steve, will no longer be serving the board.

### **VIII. Unfinished Business**

#### 1. Pending Settlement Agreements:

- i. Sweet Suites, formerly known as Hello Beautiful Lash Lounge  
Letters were sent out but have not responded to the letters.

Jill made a motion to rescind the settlement agreement. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

- ii. Kayde Schafer  
Letters were sent. The due date for a response is next week.

It was directed to have Steve send out letters to the following businesses:

- iii. @ Nails
- iv. Pampered Texture
- v. A & A Nails

### **IX. Public Comment**

Those wishing to address the Board during a public meeting do not need to request permission in advance, as the Board allows for public comment, subject to reasonable time, place, and manner of restrictions. Individuals may address the Board on any issue(s) within its jurisdiction, members of the Board are not allowed to discuss or take legal action on matters raised during public comment; however, the Board may ask staff to review the matter or may ask that the matter be placed on a future agenda.

No public comments were made.

### **X. Adjournment**

Maureen made a motion to adjourn the meeting. Jill seconded that motion. Motion carried. The meeting was adjourned at 12:59.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology held a Special Meeting on October 31, 2025, at 9:00 am, to discuss and finalize rules draft to send to Legislative Council.

## **Present:**

D'Arlyn Bauer, Board President  
Maureen Wanner, Board Secretary/Treasurer  
Jill Andres, Board Member

## **Also present:**

Holly Blomquist, Executive Director  
William Woodworth, Attorney

Meeting called to order 9:00 am.

Jill made a motion to approve the final draft of rules, Maureen 2<sup>nd</sup> the motion. All voting:  
Jill (Yes), Maureen (Yes), and D'Arlyn (Yes). Motion carried.

Meeting adjourned at 9:07 am.

# North Dakota STATE BOARD OF COSMETOLOGY

## MISSION STATEMENT

It is the duty of the board to safeguard public health, safety, and welfare by regulating the practice of cosmetology. Through licensing, education, and enforcement of professional standards, the Board ensures that all licensees, establishments and schools adhere to safe, sanitary, and ethical practices. The Board's mission is to protect consumers, promote industry excellence, and uphold the integrity of cosmetology services across North Dakota.

## AGENDA

### Location:

**North Dakota State Board of Cosmetology  
4719 Shelburne St. Bismarck ND | Suite 1  
November 17, 2025 @ 9:30 AM**

### Virtual Access

Zoom link:

<https://zoom.us/j/94280926724?pwd=lvGDbJVHeWW02lx6gDISzyc0aWrEtG.1>

## Board Members

<b>D'Arlyn Bauer</b> Postsecondary Educator <i>President</i>	<b>Emily Wilcox</b> Cosmetologist <i>Vice President</i>	<b>Maureen Wanner</b> Cosmetologist <i>Secretary/ Treasurer</i>	<b>Jill Andres</b> Cosmetologist	<b>Vacant</b> <i>Licensed Healthcare Provider</i>
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# North Dakota STATE BOARD OF COSMETOLOGY

## AGENDA:

The North Dakota State Board of Cosmetology held a regular meeting on November 17, 2025, at 9:30 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

### Present:

D'Arlyn Bauer, Board President  
Maureen Wanner, Board Secretary/Treasurer  
Jill Andres, Board Member

### Also Present:

Holly Blomquist, Executive Director  
Teresa Felch, Inspector  
Angie Schafer, Inspector  
William Woodworth, Attorney

D'Arlyn called the meeting to order at 9:34 am.

D'Arlyn introduced the new Board attorney, William Woodworth.

#### I. **Call to Order**

1. Roll call

#### II. **Board Reports & Approvals**

1. October 2025, meeting minutes

Jill made a motion to approve the minutes as corrected. D'Arlyn seconded that motion. Motion carried.

2. September 15, 2025, Minutes

D'Arlyn made a motion to approve the minutes. Emily seconded that motion. Motion carried.

3. October 31, 2025, minutes

D'Arlyn made a motion with corrections. Jill seconded that motion. Motion carried.

4. October 2025 financials

Emily made a motion to approve the financial statement. Maureen seconded that motion. Motion carried.

5. October 2025 licenses

D'Arlyn made a motion to approve the licenses. Emily seconded that motion. Motion carried.

#### III. **Administrative Business**

1. Announcements

Jill made a motion to approve the three Microsoft Office/Email licenses upgrade to add desktop apps on Holly, Lisel & Maureen's computers. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

2. Updated forms

Maureen made a motion to approve the forms as with changes. D'Arlyn seconded that motion.

All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

3. Social Media posts

Discussion only

4. Letters/emails to the Board

- i. Vicki Bailie

# North Dakota STATE BOARD OF COSMETOLOGY

Discussion only

ii. Tessa Schulz- Quality Health ND

Discussion only

iii. Nichole Herman

Maureen made a motion to direct Holly to respond to Nichole. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

5. Next meeting- December 8, 2025

## **IV. Public Comment**

Those wishing to address the Board during a public meeting do not need to request permission in advance, as the Board allows for public comment, subject to reasonable time, place, and manner of restrictions. Individuals may address the Board on any issue(s) within its jurisdiction, members of the Board are not allowed to discuss or take legal action on matters raised during public comment; however, the Board may ask staff to review the matter or may ask that the matter be placed on a future agenda.

The forum opened at 10:23.

Jessica Neilson asks to speak during the board review of her license on the agenda.

Sandy from TSPA Fargo. Multi-purpose study room in the school, does that room need to be monitored by a licensed staff person?

Miranda N, suggests to the board work on making into law require the facilities update such as carpet, ventilation, ... She feels it is the board's obligation to have establishments update.

The forum closed at 10:43.

## **V. Licensing**

1. Kelly Rasmussen-application review

Kelly has applied for licensure, self reported prior conviction.

Maureen made a motion to grant a conditional license until December 31, 2028. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

2. Yasmin Sanura- application review

Yasmin has applied for licensure.

Holly will ask for more information from Yasmin to prove all conditions have been met.

3. Laura McFarland- renewal application review

Maureen made a motion to approve Laura's renewal application. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

4. Jessica Neilson- training hours from AK

Jessica is applying for licensure. She completed schooling in 2015. In Alaska, the license is for Hairstyling only.

D'Arlyn made a motion to approve her application to take her practical exam and upon passing be granted her license. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

5. Alexis Branson- review conditional license

Alexis' charges have been resolved. She will be on probation until October 20, 2027, if completed successfully.

# North Dakota STATE BOARD OF COSMETOLOGY

D'Arlyn made a motion to extend Alexis' conditional license until December 31, 2027. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

6. Main Charactor Beauty Academy (formerly HSI)-record keeping; student records, contract  
The student records are not being given to the board office for months after student's complete classes. They are to be sent within 5 days.

Updated student contracts are not being given to the board office for months after they are being updated. They are to be sent within 10 days.

The school may not have enough instructors for the school to be open.

They have violated the settlement agreement.

Maureen made a motion, due to violation of the settlement agreement, to fine Main Charactor Beauty Academy \$1250 for not having student records to the board office within 5 days and \$1250 fine for not having updated student contracts to the board office within 10 days paid within 45 days of date of the order. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

7. Thuy Thu Ha Pham- Reciprocity

Thuy is applying for reciprocity.

D'Arlyn made a motion to approve Thuy application by examination after completing an additional 170 hours in manicuring or by reciprocity by providing proof of employment by providing a tax return from 2023. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## **VI. Complaint Review**

1. Nail Boss

Unlicensed workers. Inspectors were sent in to verify each license. They matched the employees.

D'Arlyn made a motion to dismiss this complaint due to lack of evidence. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

2. Posh Nail & Spa

MMA product being used during the services. Inspectors were sent in and found no evidence within the salon.

Emily made a motion to dismiss the complaint due to lack of evidence. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

3. The Salon Professional Academy

A phone call complaint came in from a parent; students left alone without instructors, students teaching students.

D'Arlyn made a motion to fine The Salon Academy \$500 for violation of no instructors according to 32-04-01-21, \$500 for violation for unlicensed worker according to 43-11-13, claiming that an employee is a licensed instructor, \$500 for lack of proper record keeping according to 43-11-16 sub-1e, 32-04-01-06 sub-2 payable within 45 days of execution of the settlement agreement, 1 year probation, and 4 re-inspections. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

**VII. Inspection Disciplinary Action Recommendation** None at this time.

## **VIII. New Business**

1. Legislative testimony for December 3, 2025

# North Dakota STATE BOARD OF COSMETOLOGY

Maureen made a motion to approve the testimony that will be delivered by Holly to the legislative committee. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## 2. Prov

- i. CIB update
- ii. Self-Registration update

D'Arlyn made a motion to approve these updates. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

- iii. Advanced Esthetics exam update

Discussion only

## 3. Strategic plan

D'Arlyn covered the details of the strategic plan, including what we have accomplished and what still needs to be addressed. Discussion only.

## 4. Prov. Cheating. 2 ND candidates' exams ended due to suspicion of cheating

D'Arlyn made a motion to direct Holly to gain more information and hold those applications until the next scheduled board meeting if they should apply for licensure. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## IX. Unfinished Business

### 1. Pending Settlement Agreements:

- i. Kayde Schafer. 2 copies of the settlement agreement have been sent.

D'Arlyn made a motion to amend Kayde's purposed offer of the settlement agreement to double the fines to \$1000; all remaining conditions remain the same, and all revocation procedures will begin if the settlement agreement is not signed within 14 days. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

- ii. Pampered Texture. 2 copies of the settlement agreement have been sent.

Maureen made a motion to send in an inspector to investigate if she is still working, to collect updated mailing and contact information, and forward the board's finding to William and found to still be working, send to proper authorities. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

- iii. Cost Cutters. Have not signed a settlement agreement, closed said location.

Maureen made a motion to amend Cost Cutte's purposed offer of the settlement agreement to have them pay the fines of \$500 and suspend all other terms. D'Arlyn seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

## X. Adjournment

D'Arlyn made a motion to adjourn the meeting. Emily seconded that motion. Motion carried. Meeting adjourned at 2:09 pm.



# North Dakota STATE BOARD OF COSMETOLOGY

4719 Shelburne St. | Suite 1 | Bismarck ND 58503  
(701) 224-9800 | bocinfo@nd.gov | ndcosmetology.com

The North Dakota State Board of Cosmetology held a special meeting on December 1, 2025, at 9:30 a.m. via zoom to discuss and approve Legislative Rules Committee testimony

Meeting called to order 9:48 am

**Present:**

D'Arlyn Bauer  
Emily Wilcox  
Maureen Wanner

**Also Present:**

Holly Blomquist, Executive Director  
William Woodworth, Attorney

Maureen made a motion to approve the testimony for Holly to read at legislative rules committee hearing. Emily seconded. Voting: Emily (y), Maureen (y) & D'Arlyn (y)

Maureen made a motion to adjourn the meeting, D'Arlyn seconded the motion. Motion carried.

Meeting adjourned 9:49 am

# North Dakota STATE BOARD OF COSMETOLOGY

## MISSION STATEMENT

It is the duty of the board to safeguard public health, safety, and welfare by regulating the practice of cosmetology. Through licensing, education, and enforcement of professional standards, the Board ensures that all licensees, establishments and schools adhere to safe, sanitary, and ethical practices. The Board's mission is to protect consumers, promote industry excellence, and uphold the integrity of cosmetology services across North Dakota.

# MINUTES

## Location:

**North Dakota State Board of Cosmetology  
4719 Shelburne St. Bismarck ND | Suite 1  
December 8, 2025 @ 9:30 AM**

## Virtual Access

Zoom link:

## Board Members

<b>D'Arlyn Bauer</b> Postsecondary Educator <i>President</i>	<b>Emily Wilcox</b> Cosmetologist <i>Vice President</i>	<b>Maureen Wanner</b> Cosmetologist <i>Secretary/ Treasurer</i>	<b>Jill Andres</b> Cosmetologist	<b>Vacant</b> <i>Licensed Healthcare Provider</i>
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# North Dakota STATE BOARD OF COSMETOLOGY

## **AGENDA:**

D'Arlyn called the meeting to order at 9:38 am.

### **I. Call to Order**

1. Roll call

Board members:

Jill, Maureen, D'Arlyn

Emily will join soon

Also:

Holly, William, Teresa, Angie, Lisel

### **II. Board Reports & Approvals**

1. October and November 2025 meeting minutes

i. October 9 & 31, 2025

Jill made a motion to approve the October 9, 2025, meeting minutes. D'Arlyn seconded that motion. Motion carries.

Jill made a motion to approve October 31, 2025, meeting minutes. D'Arlyn seconded that motion. Motion carries.

ii. November 17, 2025

Maureen made motion to approve November 17, 2025, meeting minutes. Jill seconded that motion. Motion carries.

2. November 2025 financials

Maureen made a motion to approve the November 2025 financial report. D'Arlyn seconded that motion. Motion carries.

3. November 2025 licenses

Maureen made a motion to approve the licenses for November 2025. D'Arlyn seconded that motion. Motion carries.

### **III. Administrative Business**

1. Announcements

Rules passed by the legislative rule committee.

Holiday hours.

D'Arlyn made a motion to close the office on December 26, 2025, and January 2, 2026.

Jill seconded that motion. Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

2. Updated forms

The forms are in the state process.

D'Arlyn made a motion to approve the amendments to the establishment and

independent forms. Jill seconded that motion. Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

3. Training (law & rule changes)

i. Video creator

# North Dakota STATE BOARD OF COSMETOLOGY

D'Arlyn made a motion to approve a line item in our budget up to \$1000 for video generation tools. Jill seconded that motion. Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

ii. Staff & Board

Staff training.

Maureen made a motion to approve travel time and an overnight stay for training for Angie. D'Arlyn seconded that motion. Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

4. Grandfather Clause for AE-

i. Forms

ii. Approval procedures

Holly was given directions to proceed with creating a form and a guidance piece.

5. Holiday party for the board staff and board members.

6. Written exam cheating incident.

2 candidates were caught cheating. They are not part of an ND school. The board gave guidance to Holly as to how to handle the situation if the candidate applies for licensure and pursue investigating Beyond Nails in their involvement in the cheating on November 4, 2025.

7. Letters to the Board

i. Jill Krahn email

In response to the last meeting and settlement agreement, Jill addressed her educators.

8. Strategic plan

Under year 3, added review century code and rules

Under year 2 review compact licensure

Emily made a motion to approve the strategic plan. Jill seconded that motion. Voting: Jill (y), Emily (y), D'Arlyn (y), Maureen (absent). Motion carries.

9. Next meeting- January 20, 2026

#### IV. Public Comment

Individuals wishing to address the Board at a public meeting do not need prior permission. Public comment is allowed, subject to reasonable time, place, and manner restrictions, and may cover any issue within the Board's jurisdiction. Board members cannot discuss or take action on items raised during public comment, but they may direct staff to review the matter or place it on a future agenda.

11:05am start close 11:25am

Jill asked where on the website there is continuing ed form.

Salon Professional Academy asked about their studyhall room. Holly responded, 32-04-01,21.

# North Dakota STATE BOARD OF COSMETOLOGY

Recess until 12:00pm

## **V. Licenses**

1. Haley Suedel- license application

2014 had several charges against her. She will be on probation until 2034.

Jill made a motion to approve a conditional license until December 31, 2030. Maureen seconded that motion. Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

2. Emily Gjerswald- license application

D'Arlyn made a motion to approve Emily's license application. Jill seconded that. Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

3. Yasmin Samura- reciprocity

Jill made a motion to approve Yasmin's license application. D'Arlyn seconded that motion. Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

4. Emily Schroeder- transfer

Military spouse moving into ND, to Minot. Discussion only.

5. Main Charator Beauty Academy

The board received communication from the school requesting guidance. The concern is the lack of instructors on sight. The school voluntarily closed temporarily to rearrange classrooms and class schedules. The Board commented on the continued issues with record keeping and reporting. There was no formal complaint or failed inspection findings at this time. This was discussion only.

## **VI. Complaint Review**

No formal complaints at this time.

## **VII. Inspection Disciplinary Action Recommendation**

1. Vo Enterprises

Vo Enterprise was inspected in 2024 with several failed items. Inspected in 2025 with the same failed items.

D'Arlyn made a motion to have William send a letter of warning to Vo Enterprises and thank her for making the corrections. Jill seconded that motion. Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

2. Urban Edge

Jill made a motion to fine Urban Edge \$150 payable within 45-days of execution of settlement agreement, 1 reinspection, 6 months' probation due to 32-02-01-09 sub 1, 32-02-01-04, 43-11-14, 32-03-01-04. Maureen seconded that motion. Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

D'Arlyn made a motion to recess the meeting until December 9, 2025, 8:30 pm. Maureen seconded that motion. Motion carries.

# North Dakota STATE BOARD OF COSMETOLOGY

Meeting resumed at 10:33 am Tuesday, December 9, 2025.

Board members present: D'Arlyn, Maureen, Emily, Jill.

Also present: Holly, William, Teresa, Angie.

Maureen made a motion to go into an executive session. Jill seconded that motion.

Motion carries.

Maureen rescinds the motion.

D'Arlyn made a motion to hold discussions of the ND State Law Exam in executive session which shall be limited to members of the North Dakota Board of Cosmetology, the Board's Executive Director, selected Board's inspectors, and the Board's legal counsel. Maureen seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

The Executive session convenes at 10:40 a.m.

## **VIII. Executive Session**

1. ND State Law Exam—This item may be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code sections 44-04-19.2 and 44-04-18.8. The topic or purpose of this executive session is
2. To review or amend the Board's ND State Law examination questions for use in the future.

Maureen made a motion to come out of the executive session. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

The executive session ended at 1:51 p.m.

Regular meeting reconvened at 1:58 p.m.

D'Arlyn made a motion to except the exam as edited and to allow Holly to make any formatting edits or changes. Jill seconded that motion. Voting: Emily (absent), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

Maureen made a motion to offer 1 exam instead of the 4 previous exams. Jill seconded that motion. Voting: Emily (absent), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

## **IX. New Business**

Non at this time.

## **X. Unfinished Business**

1. Cody Werbelow.

D'Arlyn made a motion to table this until the next meeting. Jill seconded that motion.

Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

North Dakota  
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2. Pending Settlement Agreements:

- i. Kayde Schafer- no response

D'Arlyn made a motion to have William send a letter to Kayde. Jill seconded that motion.

Voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

- ii. Pampered Texture-no response

Discussion only

- iii. Cost Cutters

Still in the process.

- iv. Paige Dykstra-fine not paid

D'Arlyn made a motion to have William send a letter to remind her of the fine and to have her call the office to set up a payment plan. Jill seconded that motion. Voting:

Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

- v. Tyla Aberle- fine not paid

D'Arlyn made a motion to have William send a letter to remind her of the fine and to have her call the office to set up a payment plan. Jill seconded that motion. Voting:

Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

XI. **Adjournment**

Maureen made a motion to adjourn the meeting. D'Arlyn seconded that motion. Motion carries. The meeting adjourned at 2:20pm.