

North Dakota STATE BOARD OF COSMETOLOGY

MISSION STATEMENT

It is the duty of the board to safeguard public health, safety, and welfare by regulating the practice of cosmetology. Through licensing, education, and enforcement of professional standards, the Board ensures that all licensees, establishments and schools adhere to safe, sanitary, and ethical practices. The Board's mission is to protect consumers, promote industry excellence, and uphold the integrity of cosmetology services across North Dakota.

AGENDA

Location:

**North Dakota State Board of Cosmetology
4719 Shelburne St. Bismarck ND | Suite 1
October 9, 2025 @ 9:00 AM**

Virtual Access

Zoom link:

<https://zoom.us/j/92651611488?pwd=gyp4Gm5QxUmDIQeeK0XT5iNdPRNQmK.1>

Board Members

D'Arlyn Bauer Postsecondary Educator <i>President</i>	Emily Wilcox Cosmetologist <i>Vice President</i>	Maureen Wanner Cosmetologist <i>Secretary/ Treasurer</i>	Jill Andres Cosmetologist	Vacant <i>Licensed Healthcare Provider</i>
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North Dakota STATE BOARD OF COSMETOLOGY

AGENDA:

I. Call to Order

1. Roll call

Meeting called to order at 9:06. A roll call was taken. We do have a quorum.

Present: D'Arlyn Bauer, Emily Wilcox, Maureen Wanner & Jill Andres

Also Present: Holly Blomquist, Executive Director, William Woodworth, Attorney, Teresa Felch & Angie Schafer, Inspectors

II. Board Reports & Approvals

1. September meeting minutes

September 15 meeting

Fix the spelling of Joseph's to Josef's School.

#8, 9, and 10 need reasons as to why we made our decision.

#9 They were turned over to law enforcement.

#10 same as 9. Minutes will be brought back.

September 17 meeting

D'Arlyn made a motion to approve the minutes. Emily seconded that motion. Motion carries.

2. September financials

Jill made a motion to approve the September financial statement. Maureen seconded that motion. Motion carries.

3. September licenses

Emil made a motion to approve the September licenses. Jill seconded that motion. Motion carries.

4. 2026 meeting schedule, exam schedule

D'Arlyn made a motion to approve the schedules for 2026. Emily seconded that motion. Motion carries.

III. Administrative Business

1. Announcements

HSI changed its name to Main Beauty Academy.

ND offers mobile IDs. Our office is looking into utilizing those options.

2. Licensing software/GL Suite update

In mid-process with few difficulties.

3. Administrative rules update

We have submitted it to the AG office. They confirmed it was received, and it was assigned to an attorney.

4. Renewal update

Renewals online are open and are received.

5. Next meeting- November 17, 2025

IV. Licenses

1. Rebecca Hanwell- duplicate legacy status request

She submitted 2 requests and paid twice.

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Jill made a motion to refund Rebecca for one payment. Maureen seconded that motion. All voting: Jill (y), Emily (y), Maureen (y), D'Arlyn (y). Motion carried.

2. Tien Thi Ngoc Nguyen- endorsement

Tein has 1000 hours of training. Graduated in June 2025, took her exams in Texas. Tein's training is not equally substantial according to 43-11-25 She needs to take our law exam.

D'Arlyn made a motion that Tein completes 500-hours of cosmetology training, provides a non-expired US government ID, and provides proof of passing all required exams. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

3. Kim Thien An Ngo- foreign endorsement

Kim has applied for a manicuring license. 815 hours of training. 5 years of experience. Kim's training is equally substantial according to 43-11-25

Maureen made a motion to approve her endorsement after successfully passing the required law exam. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

4. Ngo Quoc Dat- foreign endorsement

Quoc has applied for cosmetology endorsement. His training is equally substantial according to 43-11-25. He licensed from 2023.

Jill made a motion to approve his cosmetology license application by examination upon successfully completing all three of the required exams. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

5. Union National Institute of Salon Sciences (UNISS)-application

UNISS will be opening a school in mid-November. They are applying for a cosmetology school license application. They are waiting for application approval, occupancy, inspection, and equipment.

Maureen made a motion to approve UNISS application for a cosmetology school license upon meeting all requirements. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

V. Complaint Review

1. Aces Nails & Spa- Mandan

There was a complaint stating that there were unlicensed employees. Inspection concluded minor violations and found no evidence to support the complaint.

Jill made a motion to dismiss the complaint due to no evidence to support the complaint. D'Arlyn seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

2. Nail Boss- Bismarck

There are 2 complaints about Nail Boss. Nail Boss has filed charges against the person filing out the complaints regarding harassment. Law enforcement has an open investigation. Inspection concluded minor violations and found no evidence to support the complaint.

D'Arlyn made a motion to dismiss the complaint due to no evidence to support the complaint. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

3. Natty Nail Art- Fargo

There is a complaint stating that the salon was unclean and banned products. Inspection concluded that banned products were on premise.

Maureen made a motion to have Natty Nail Art cease using and dispose of banned products, to have a \$1000 fine due to violation of 32-02-01-11 sub 16 to be paid within 45-days of execution of settlement agreement, 1 year probation with 4-reinspections. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

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D'Arlyn made a motion to have Holly file a complaint to Consumer Protection on behalf of the board. Jill seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

4. The Salon Professional Academy- Fargo

There is a complaint from a student stating that the esthetic students were left unattended for hours; there were brief instructions given, students paying money for a degraded education.

Jill made a motion to table the complaint until the next meeting, have an inspection done, and request The Salon Professional Academy to attend the next meeting to answer more questions from the board.

Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

VI. Inspection Disciplinary Action Recommendation

1. Cost Cutters- Bismarck

Inspection concluded with violations. A re-inspection concluded disciplinary action with violations.

D'Arlyn made a motion to fine Cost Cutters \$500 due to violation of 32-02-01-04 to be paid within 45-days of execution of settlement agreement, proof of repairs within 30-days of settlement agreement, and 6-months probation with 2-reinspections. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

2. Rita Charon- Langdon

Inspection concluded with violations of not having an independent license.

D'Arlyn made a motion to dismiss the complaint because she resolved the issue by getting properly licensed. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

3. Wanda Reeves- Michigan

The board waited for her response from the last meeting. She states that she works at several assisted living and skill nursing facilities and was claiming she was practicing outside the salon (32-03-01-14) since she does have a licensed salon but did not inform the board.

D'Arlyn made a motion to send a letter of warning and clarification on the laws and rules. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

4. Wildflowers Salon- Fargo

Inspection concluded with violations that were found in last year's inspection. They did fix the violations after this year's inspection.

D'Arlyn made a motion to have a letter sent reiterating the laws and rules and stating that there will be fines for reinspections. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

VII. New Business

1. Marianna Bartz

She sent in her renewal for 2025, her check was never checked, she did resend payment with late fee. She is requesting a refund for that late fee.

All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

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2. Email to the Board

An email was received that the board would consider mobile salons.

3. Van Phi Tran - foreign endorsement for manicuring

858-hours of training. No work experience.

Emily made a motion to approve his manicuring licensure by exam upon successfully completing the required exams. D'Arlyn seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

4. Hours for Lisel

Due to excessive hours, Holly is giving GL Solutions and renewals; Holly is requesting approval 40-hours a week for Lisel with up to 5 hours a week being remote.

Jill made a motion to approve up to 40-hours a week with up to 5 hours a week being remote for Lisel to be reevaluated at the February meeting. Emily seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

5. The board's attorney, Steve, will no longer be serving the board.

VIII. Unfinished Business

1. Pending Settlement Agreements:

- i. Sweet Suites, formerly known as Hello Beautiful Lash Lounge
Letters were sent out but have not responded to the letters.

Jill made a motion to rescind the settlement agreement. Maureen seconded that motion. All voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carried.

- ii. Kayde Schafer
Letters were sent. The due date for a response is next week.

It was directed to have Steve send out letters to the following businesses:

- iii. @ Nails
- iv. Pampered Texture
- v. A & A Nails

IX. Public Comment

Those wishing to address the Board during a public meeting do not need to request permission in advance, as the Board allows for public comment, subject to reasonable time, place, and manner of restrictions. Individuals may address the Board on any issue(s) within its jurisdiction, members of the Board are not allowed to discuss or take legal action on matters raised during public comment; however, the Board may ask staff to review the matter or may ask that the matter be placed on a future agenda.

No public comments were made.

X. Adjournment

Maureen made a motion to adjourn the meeting. Jill seconded that motion. Motion carried. The meeting was adjourned at 12:59.