



North Dakota STATE BOARD OF COSMETOLOGY

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The North Dakota State Board of Cosmetology will be holding a regular meeting on September 15, 2025, at 9:30 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom.

Present:

D'Arlyn Bauer, Board President
Maureen Wanner, Board Secretary/Treasurer
Jill Andres, Board Member

Also Present:

Holly Blomquist, Executive Director
Teresa Felch, Inspector
Angie Schafer, Inspector

Agenda

D'Arlyn called the meeting to order at 9:33 am.
D'Arlyn did a member roll call. We do have a quorum.

1. Approval of August Meeting Minutes
D'Arlyn made a motion to approve the August 11 minutes. Maureen seconded that motion. Motion carries.

D'Arlyn made a motion to approve the public hearing meeting minutes on August 26. Jill seconded that motion. Motion carries.
2. Approval of Licenses 8/1/25-8/31/25
Maureen made a motion to approve the August licenses. D'Arlyn seconded that motion. Motion carries.
3. Approval of August 2025 Financial Statements
Maureen made a motion to approve the August 2025 Financial Statements. Jill seconded that motion. Motion carries.
4. Open Forum 9:45 am- 10:00 am
D'Arlyn opened the Open Forum at 9:49.
D'Arlyn closed the Open Forum at 10:20. No comments were made.
5. Kate Hirschberger/Caroline Gordon- Master License Supervision
Kate, a newly licensee, is wanting to be under the supervision of Caroline, who has her MC.
D'Arlyn made a motion to approve Caroline to mentor Kate. They will need to follow all rules and laws regarding salon management under 32-03-01-07. Maureen seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

6. Nevaeh Taylor- unlicensed establishment

She is a licensed esthetician but works out of her garage. She thought she was ok to work this way because her mom is a Master Cosmetologist.

Maureen made a motion to have Nevaeh cease working in her garage, to have a \$500 fine due to violation of 43-11-13, \$500 fine due to violation of 32-03-01-07 to be paid within 45-days of execution of settlement agreement, 1 year probation, if she applies to license an establishment, she will be granted a conditional license with probation for 1 year of date of issuing with 4-reinspections upon meeting all applicable salon application requirements. D'Arlyn seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

7. Email to the Board- Reveal Esthetics & Wellness

Reveal is a medi-spa not under the board's jurisdiction.

Discussion only.

8. Lakota Assisted Living Facility

Holly brought forth a complaint regarding Wanda Reeve's working at the Lakota Assisted Living Facility asking how to proceed with this complaint. D'Arlyn made a motion to follow the complaint procedure. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

9. Klaw Goddess- unlicensed nail licensee.

The Board received a complaint regarding an unlicensed individual operating an unlicense business performing nail services. Jill made a motion to send the complaint to Fargo PD. Maureen seconded the motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

10. Emma's Nails

The Board received a complaint regarding an unlicensed individual operating an unlicense business performing nail services. Jill made a motion to send the complaint to Minot PD. Maureen seconded the motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

11. Thuy Pham-reciprocity- full specialist

They are a full specialist (skin care and nails) out of Florida. She is looking to get her manicure license only. Thuy does not meet the requirements to be licensed in ND via reciprocity and will need to take additional hours and pass all exams.

D'Arlyn made a motion to have her complete an additional 170-hours of nail schooling and successfully pass all exams for licensing. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

12. Dung Ngo- reciprocity- full specialist

Dung is a full specialist (skin care and nails) out of Florida. She has been licensed for 15 years. She provided employment tax records to confirm work experience.

D'Arlyn made a motion to approve Dung for a reciprocity application for a manicure and an esthetician license. Maureen seconded the motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

13. Heidee Allen-application

Heidee is applying for student instructor. She has charges against her.

Jill made a motion to issue a conditional license for her student instructor application, upon meeting all licensure requirements and her individual license will also be on probation until such time she completes court mandated requirements. Maureen seconded the motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

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14. J. Dewain Hair Studio

Josh has not renewed salon independent license or Master License. He failed his salon inspection. Maureen made a motion to have Josh's independent and individual license on a 1 year probation with 4-reinspections, to renew his license for his establishment and correct the sanitation violations

within 14-days, fine him a \$500 fine in violation of 43-11-13 and 43-11-29, and a \$500 fine in violation of 32-02-01, to be paid within 45-days of execution of settlement agreement, and a board provided sanitation class to be done within 60-days of execution of settlement agreement. D'Arlyn seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

15. McCormick Law-Spectrum School of Massage

D'Arlyn made a motion to have Steve send the letter as drafted. Maureen seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

16. JoEllen Halbert

She received the settlement agreement. She is looking for clarification but is offering no new information or a counter action to the settlement agreement.

Maureen made a motion to continue with the current settlement agreement. D'Arlyn seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

17. Managed IT & Laptop proposals

ABM has our current contract with the printer. We have a good working relationship.

Silicon Plains submitted an offer.

NorthRiver IT submitted an offer.

Jill made a motion to accept ABM's proposal with docking stations. Maureen seconded that motion.

All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

18. Forms

D'Arlyn made a motion to approve the Endorsement Form. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

19. New Business

- a. A complaint against Josef's advertising. Josef's School states it was an ad created by NDSU and Josef's was trying to correct the wording. Holly brings up concerns regarding students given hours or paid for services at the NDSU event. As the board, we think these experiences a good, but the law needs to be followed.

Jill made a motion to have Holly send a letter of warning reminding Joseph's to follow the laws regarding students volunteering at events. Maureen seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

- b. An unsigned complaint against Josef's School regarding curriculum, credit recording, instructors, and qualifications for licensure of a school of cosmetology. Discussion only because it is unsigned according to 32-04-01-24.
- c. A phone call complaint from a student's parent against The Salon Professional Academy regarding the student instructor/instructor leaving students alone for hours and not providing proper program theory. Holly will ask for a response from the school. Discussion only.

20. Unfinished Business

- a. FYI-Pending Settlement Agreements:

- i. Amber @ Jazzy Stylz org. Received SA after last meeting.

A settlement agreement has been received since the last meeting. We could continue to revocation or rescind the motion and continue with the settlement agreement.

Maureen made a motion to rescind the revocation. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

D'Arlyn made a motion to accept the current settlement agreement. Jill seconded that motion. All voting: Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

- ii. Sweet Suites, formerly known as Hello Beautiful Lash Lounge. A settlement agreement has not been received. A letter of warning will be sent. Discussion only.
- iii. Kayde Schafer. A settlement agreement has not been received. A letter of warning will be sent. Discussion only.

- b. Final Review of Rules after Public Hearing

- i. Board of Medicine Comments. Discussion only.

- ii. Alayna Johnson Comments. Discussion only.
- iii. Holly Blomquist Comments. Discussion only.
- iv. Letter to accompany to rules. Discussion only.

21. Adjournment.

Maureen made a motion to adjourn the meeting. Jill seconded that motion. Motion carries. Meeting adjourned at 3:12 pm.

The next regular meeting is scheduled for October 9, 2025, at 9:00 am.