



North Dakota STATE BOARD OF COSMETOLOGY

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The North Dakota State Board of Cosmetology will be holding a regular meeting on August 11, 2025, at 9:30 a.m. at the board office located at 4719 Shelburne St. Ste 1, Bismarck ND and via zoom

Present:

D'Arlyn Baurer, Board President
Maureen Wanner, Board Sec/Treasurer
Emily Wilcox, Board Vice President
Jill Andres, Board Member

Also present:

Holly Blomquist, Executive Director
Steve Hanson, Attorney
Teresa Felch, Inspector
Angela Schafer, Inspector

Agenda

D'Arlyn meeting called to order at 9:30 am.

1. Approval of June 23 townhall minutes & July Meeting Minutes
Emily made a motion to approve the townhall minutes. D'Arlyn seconded that motion. Motion carries.

D'Arlyn made a motion to approve the July Meeting minutes. Emily seconded that motion. Motion carries.
2. Approval of Licenses 7/1/25-7/31/25
Emily made a motion to approve the July licenses. Jill seconded that motion. Motion carries.
3. Approval July 2025 Financial Statements
Maureen made a motion to approve the July financial statements. Emily seconded that motion. Motion carries.
4. Open Forum 9:45 am- 10:00 am
D'Arlyn opens the forum at 9:45. Forum closed at 10:00. No comments were made.
5. Vanessa Johnson reciprocity
She has a retired licensed from MN, Holly had questions if we needed to treat this any differently than a regular license.
Maureen made a motion to approve her application for reciprocity. Jill seconded that motion.
Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.
6. Duyen Thi Kim Le foreign reciprocity
She has had documents evaluated by SDR Credentialing agency and meet requirements.

Maureen made a motion to approve her application for reciprocity. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

7. Trung Minh Nguyen foreign reciprocity

Trung has had documents evaluated by SDR Credentialling agency and meet requirements. Maureen made a motion to approve his application for reciprocity. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

8. Shauna Ratliff application

She is applying for license and checked the box with convictions. She has completed all obligations for her conviction.

Emily made a motion to approve practical examination license application. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

9. Alexandria One Feather- renewal

She was arrested over the forth of July for illegal substances. Charges are still pending.

D'Arlyn made a motion to table this to next month pending court date. Maureen seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

10. Jo Ellen Halbert complaint

Complaint from Adult Protective Services. Jo purchased and administered an unprescribed medication for an elderly homebound client. This is grossly unprofessional conduct. NDCC 43-11-31 sub 3.

Maureen made a motion to fine Jo \$1,000 to be paid 45-days of execution of settle agreement or make a payment plan with Holly and 1 year probation and a letter of warning in violation of 43-11-31 sub 3. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

11. Beauty Bar Salon & Dayspa complaint

Unlicensed and improperly licensed workers. Owner allowed unlicensed technician to perform pedicure service.

Maureen made a motion to have all workers licensed properly before preforming any further services, \$500 fine to be paid within 45-days of execution of settlement agreement, 1 year probation, and 4-reinspections in violation of 43-11-13. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

12. Thi Diem Tran complaint

Maureen made a motion to forward the complaint and Thi Diem's file to the Labor and Tax commissioner's offices. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

13. @ Nails Inspection

Wax pot with no master on duty.

D'Arlyn made a motion to have all workers licensed properly before preforming any further services, or get rid of the wax pot, \$500 fine to be paid within 45-days of execution of settlement agreement, 6-months probation, and 2-reinspections in violation of 43-11-13, 32-03-01-07. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

14. Pampered Texture LLC Inspection

Not currently licensed, salon or individual. Inspection showed numerous sanitation violations.

Maureen made a motion to have Benesa Sar (7550 salon, 11932 MC) get licensed properly before preforming any further services, \$1,000 fine to be paid within 45-days of execution of settlement agreement or payment plan set up with Holly, 1 year probation, and 4-reinspections, and a board provided safety and sanitation class in violation of 43-11-13 and 43-11-29. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

15. A & A Nails Inspection

Invasive tools were found on the premises during inspection.

D'Arlyn made a motion to have the invasive tools removed including the rasp, \$500 fine to be paid within 45-days of execution of settlement agreement, 6-months probation, and 2-reinspections in violation of 43-11-01, 32-02-01-11, and 32-01-03-01. Maureen seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

16. Jesse Grounds Instructor course

Milady Rise course.

D'Arlyn made a motion to approve the Milady Rise Educator Program for Jesse Grounds. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

17. Kelley Martin Instructor course

D'Arlyn made a motion to approve the Milady Rise Educator Program for Kelley Martin. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

18. Molly Mantz Instructor course

D'Arlyn made a motion to approve the Milady Rise Educator Program for Molly Mantz. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

19. Josie Schlosser Instructor course

D'Arlyn made a motion to approve the Milady Rise Educator Program for Josie Schlosser. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

20. Baelee Reiter Instructor course

D'Arlyn made a motion to approve the Milady Rise Educator Program for Baelee Reiter. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

Maureen made a motion to approve the Milady Rise Educator Program as a board approved program for all future candidates seeking to be instructors. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

21. Forms-updated

Student Registration form.

Maureen made a motion to approve the form as submitted. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

Student Instructor form.

Maureen made a motion to approve the form as submitted. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

Application for License Renewal form.

Maureen made a motion approve the form as submitted. D'Arlyn seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

Reciprocity (Endorsement of License) Application form.

Maureen made a motion to table this form. D'Arlyn seconded that motion. Motion carries.

Complaint form.

Maureen made a motion to approve the form as submitted with changes. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

22. Advanced Business Methods- Managed IT

Need more security on computers and more computers for the office.

Computers, laptops with docking stations: \$1800 each x3.

Discussion only.

23. New Business

a. Elections

President- D'Arlyn

Vice President- Emily

Secretary- Maureen

The officers are willing to remain in their current positions.

Maureen made a motion to approve the slate to remain as is. Jill seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

b. Noelle Lembke- request

Needs to relocate due to construction in salon. Does she need to get the temporary location licensed? Holly will inform her of the process of following the law.

Discussion only.

c. Ashley Hannesonn. Checked the conviction box

D'Arlyn made a motion to except Ashley Hannesonn application. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

d. Letter from Auditor. Informing SB2251

Discussion only

e. Rules committee had an informal discussion.

Discussion only.

f. Letter from Medical board.

Discussion only.

24. Unfinished Business

a. FYI-Pending Settlement Agreements:

i. Amber @ Jazzy Stylz org. sent 2/15/24

Maureen made a motion to revoke Amber Gamez's personal license and Independant Licensee license. Emily seconded that motion. Voting: Emily (y), Jill (y), Maureen (y), D'Arlyn (y). Motion carries.

ii. Sweet Suites, formerly known as Hello Beautiful Lash Lounge. Discussion only.

iii. Nancy Nails. Discussion only.

iv. 408 Massage & Nails. Discussion only.

v. Pro Nails & Lashes. Discussion only.

vi. Coco Nails & Spa. Discussion only.

vii. Kayde Schafer. Discussion only.

25. Adjournment. Maureen made a motion to adjourn to meeting. D'Arlyn seconded that motion. Motion carries. Meeting adjourned at 1256.

Minutes submitted by Maureen Wanner.

The next regular meeting is scheduled for September 15, 2025, at 9:30 am.