



# North Dakota STATE BOARD OF COSMETOLOGY

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The North Dakota State Board of Cosmetology held a regular meeting on Monday, September 16, 2024, at 9:30 a.m. at the board office, 4719 Shelburne St., Suite 1, Bismarck, N.D.

**Present:**

D'Arlyn Bauer, PHD, RN, Board President  
Emily Wilcox, Cosmetologist, Vice President  
Cindy Ripplinger, Cosmetologist

**Also present:**

Holly Blomquist, Executive Director  
Steve Hanson, Attorney  
Teresa Felch, Board Inspector  
Angie Schafer, Board Inspector  
Several guests

**Not Present:**

Maureen Wanner, Cosmetologist, Board Secretary

The meeting was called to order by the Board President at 9:34am.

## **Agenda**

1. Approval of August Regular & Special Meeting Minutes  
Cindy made the motion to approve the minutes for the August 22, 2024, meeting. Emily seconded the motion. All in favor. Motion carried.  
  
Cindy made the motion to approve the minutes for the August 15, 2024, meeting. D'Arlyn seconded the motion. All in favor. Motion carried.  
  
Emily made the motion to approve the minutes for the August 30, 2024, meeting. Cindy seconded the motion. All in favor. Motion carried.
2. Approval of Licenses 8/1/24-8/31/24  
D'Arlyn made the motion to approve the licenses for 8/1/2024 to 8/31/2024. Motion was seconded by Emily. All in favor. Motion carried.
3. August 2024 Financial Statements  
Emily made a motion to approve the financial statements for August 2024. Motion was seconded by Cindy. All in favor. Motion carried.
4. Open Forum 9:45 am-10:00 am  
D'Arlyn opened the floor for comments at 9:43 am. She closed the floor for comment at 10:24 am.

Miranda Nichols addressed the Board regarding term limits, board qualifications and knowledge,

the duties of the board, and invasive care and tools and qualifications for use.

**5. Face Foundrie-Bismarck & Fargo- Complaints**

The Bismarck salon was discovered to have Procell micro-channeling equipment during inspection. The Fargo salon inspection did not find see Procell micro-channeling equipment. Face Foundrie owner did not personally respond to the letter from the Board, instead the Board received a letter from Procell Technologies' attorney. Both the Fargo and Bismarck salons advertised Procell micro-channeling services. Procell Technologies refers to their micro-channeling system as micro-needling in their case study they sponsored that is linked on their website and on a video by founder Dr. Schwartz on their website's homepage it is referred to as micro-needling. Discussion was held.

D'Arlyn made a motion to place Face Foundrie - Fargo on a 6 months' probation with a reinspection, having them remove the Procell micro-channeling tools for violation of 32-02-01-11(17) and 43-11-01. Emily seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

Cindy made a motion to place Face Foundrie - Bismarck on a 6 months' probation with a \$250 fine payable within 45 days of execution of the settlement agreement, a reinspection, having them remove the Procell micro-channeling tools for violation of 32-02-01-11(17) and 43-11-01. Emily seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**6. Concepts of Wellness- Disciplinary Action on Inspection**

During an inspection lancets were found.

D'Arlyn made a motion to place Concepts of Wellness on 6 months' probation for violation of 43-11-01 and 32-02-01-11(17) with a \$250 fine payable within 45 days of execution of the settlement agreement, a reinspection, and to have them remove the lancets. Emily seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**7. Esthetics by Elyse- Disciplinary Action on Inspection**

During an inspection lancets were found.

Emily made a motion to place Concepts of Wellness on 6 months' probation for violation of 43-11-01 and 32-02-01-11(17) with a \$250 fine payable within 45 days of execution of the settlement agreement, a reinspection, and to have them remove the lancets. Cindy seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**8. Nail Glamor- Disciplinary Action on Inspection**

During an inspection on 8/20 there was no master on site. The manager stated he was a master to the inspector. The application was received, and the license was issued on 8/22.

D'Arlyn made a motion to place Nail Glamor on 6 months' probation for violation of 32-03-01-07 with a reinspection. Emily seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**9. V Nails- Disciplinary Action on Inspection**

V Nails has a skin and lash room. They do not employ either a master cosmetologist or a master esthetician. They do employ a cosmetologist who performs nail services.

Emily made a motion to place V Nails on 6 months' probation for violations of 43-11-15, 43-11-26, and 32-03-01-07 with a reinspection, and to remove the items until they employ a master esthetician or master cosmetologist. Cindy seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**10. DiVa Nails & Spa- Complaint**

Complaint received that salon employed unlicensed workers. During the inspection two

unlicensed workers were performing pedicures.

Emily made a motion to place DiVa Nails & Spa on 6 months' probation for violations of 43-11-13 with a \$500 fine payable within 45 days of execution of the settlement agreement, a reinspection. Cindy seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**11. Northhill Nails- Complaint**

The board received a complaint that they were not properly following the rules of cleaning and disinfecting which would be a violation of 32-02-01, specifically 32-02-01-10. The salon passed the inspection.

Emily made a motion to dismiss the complaint due to insufficient evidence. D'Arlyn seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**12. Hair Society Institute- Complaint**

The board received a complaint from a student regarding being unable to attend classes and contract overage charges related to failure to attend classes. The student has since registered at another school. The school provided an explanation and the students' attendance records.

Emily made a motion to dismiss the complaint as there is no evidence of violation of Chapter 43-11 or Article 32. D'Arlyn seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**13. Huynh Phuong Trang Le- International Reciprocity Application**

Trang Le graduated on June 24, 2023, with 714 hours from a nail technician program in Vietnam. She has passed the required ND law exam.

Emily made a motion to approve her application for reciprocity for a manicuring license. D'Arlyn seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**14. Office Carpet Cleaning**

Holly requested bids from three vendors. Only one vendor provided a quote.

D'Arlyn made a motion to accept the Arrow Service Team quote of \$244.44 for carpet cleaning for the board office. Cindy seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**15. Letters to the Board**

Discussion only.

**16. NIC Candidate ID Requirements**

Discussion on what are the acceptable IDs for Prov testing.

Emily made the motion that the acceptable IDs are current government issued IDs as well as government issued temporary IDs and paper driver's license. Cindy seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**17. New Business**

Exam Schedule for 2025

Emily made the motion to approve the exam schedules for practical exams for Cosmetology, Esthetician and Nails. D'Arlyn seconded the motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

Board Meeting Schedule for 2025

D'Arlyn made the motion to approve the Board meeting schedule for 2025. Cindy seconded the

motion. Voting: Cindy (y) Emily (y), D'Arlyn (y). Motion carried.

**18. Unfinished Business**

Holly provided the board members with an update on the outstanding settlement agreements.

**19. Adjournment**

Emily made a motion to adjourn the meeting. D'Arlyn seconded the motion. All in favor. Motion carried. The meeting adjourned at 11:20 am.

The next regular meeting is scheduled for October 21, 2024, 2024, at 9:30 am.