

**North Dakota State Board of Cosmetology  
4719 Shelburne St., Suite 1  
Bismarck, ND 58503 Telephone (701) 224-9800**

The North Dakota State Board of Cosmetology held a regular monthly meeting on Monday September 19, 2022, at 9:30 a.m. at the Board office and via GoTo Meeting.

**Board Members Present:**

Rebecca Wood

Maureen Wanner via GoTo

Eunice Smith

Miranda Stanley - absent

Holly Blomquist

Also present: Sue Meier, Board Administrator

Carl Karpinski, Legal Counsel

**Agenda**

**1. Approval of August 17, 2022, Minutes**

Holly made a motion to approve the minutes from August 17, 2022. Eunice second that motion. All voting: Maureen (y), Holly (y), Eunice (y), and Becky (y). Motion carried.

**2. Approval of Licenses. 8/13/22 – 9/12/22.**

Holly made a motion to approve the licenses for August 13, 2022, to September 12, 2022. Maureen second that motion. All voting: Maureen (y), Holly (y), Eunice (y), and Becky (y). Motion carried.

**3. August 2022 Financial Statement.**

Holly made a motion to have Sue reach out to Brady Martz to work on our budget. Maureen second that motion. All voting: Maureen (y), Holly (y), Eunice (y), and Becky (y). Motion carried.

Holly made a motion to combine agenda items 6 and 7 and ahead of items 4 and 5 and to discuss item 5 before items 4 on the agenda. Eunice second that motion. All voting: Maureen (y), Holly (y), Eunice (y), and Becky (y). Motion carried.

**4. Shawn Deanna Barnes: Additional Information to the Complaint File Against Jenna Ripplinger.**

Maureen made a motion to dismiss the complaint. Holly second that motion. All voting: Maureen (y), Holly (y), Eunice (y), and Becky (y). Motion carried.

**5. Anonymous Complaint Filed Against Jenna Ripplinger.**

Becky made a motion to have Sue send a letter to complainant stating that the typical protocol is to have the salon inspected and to dismiss the complaint at this time. Holly second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried. An inspection will take place.

**6. Inspector's Concerns.**

Becky met with all the salon inspectors. One was absent from the meeting. Becky brought forth their concerns to the board.

Becky made a motion to have Holly do some research on options for technology for the board meetings. Maureen second that motion. All voting: Maureen (y), Holly (y), Eunice (y), and Becky (y). Motion carried.

**7. Lead Inspector and Inspector Job Descriptions.**

Holly made a motion to have Maureen make the changes to the job descriptions and bring them back to the next meeting. Maureen second that motion. All voting: Maureen (y), Holly (y), Eunice (y), and Becky (y). Motion carried.

Holly made a motion to have Tenalee look into digital options for inspection sheets. Eunice second that motion. All voting: Maureen (y), Holly (y), Eunice (y), and Becky (y). Motion carried.

Maureen left the meeting.

Holly made a motion to review the Inspector job description with edits and bring back next month. Eunice second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**8. Lovely Nails & Spa. Sanitation Violations.**

The salon was on probation until March 2022. The salon passed three inspections.

March 29, 2022, inspection results: Pass

July 29, 2021, inspection results: Pass

February 7, 2022, inspection results: Pass

August 9, 2022, inspection results: Disciplinary Action

Holly made a motion to have the salon be reinspected. Eunice second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**9. The Best Little Hair House. Sanitation Violations.**

November 14, 2018, inspection results: Pass

December 28, 2020, inspection results: Pass

November 23, 2021, inspection results: Pass

August 9, 2022, inspection results: Disciplinary Action

Holly made a motion to have the salon be reinspected. Becky second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**10. @ Nails. Sanitation Violation.**

September 28, 2019, inspection results: Pass

June 22, 2020, inspection results: Pass

May 25, 2021, inspection results: Pass

January 24, 2022, inspection results: Pass

July 12, 2022, inspection results: Reinspect

August 8, 2022, inspection results: Reinspect

August 19, 2022, inspection results: Disciplinary Action

Holly made a motion to offer a settlement agreement of a six-month probation, \$250 fine, and a class mandatory for all employees within thirty days of the signed agreement. The salon is not required to be shut down. Becky second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

Holly made a motion to have Tenalee ride-a-long with the inspector to reinspect The Best Little Hair House and Lovely Nails & Spa. Eunice second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

Holly made a motion to authorize Sue to assign the ride-a-long inspections without board approval unless it becomes habitual. Becky second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**11. Maryssa DuMarce. Conviction on Practical Exam Application.**

Maryssa provided information on the conviction she had in the last five years. She is not on probation.

Holly made a motion to grant her license upon passing the exams. Becky second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**12. Peggy Dillenburg. Approval of Reciprocity.**

Holly made a motion to table this until more information is provided. Eunice second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

After further review, Becky made a motion based on NDCC 43-11-25 (1) sub b. (2), the board is unable to grant the license at this time to Peggy Dillenburg based on insufficient experience. Holly second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

Becky amended the motion to have Carl send an order of denial rather than Sue sending a letter. Holly second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**13. Merthom Wuo. Approval of Master Licensing.**

Becky made a motion to have Sue send a letter stating that the information provided would not be satisfactory proof of hours completed for master licensing. Holly second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

Becky made a motion to send a letter to Skill Cutz regarding the complaint against them, requesting hours completed by Merthom as a cosmetologist pertaining to statute 43-11-01 (3). Holly second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**14. Tenalee Tangen. Request To Receive Compensation for the NIC Board Meeting in August and the NIC Conference in October.**

Holly made a motion to not compensate Tenalee according to 43-11-06 and 43-11-12. Eunice second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**15. Inspection Reports Posted on the Board's Website.**

Holly made a motion to remove inspection reports posted on the Board's website and work with the IT or the web designer to have the name of the salons and list the inspection results as good standing, reinspect or disciplinary action. Becky second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**16. Hair Society Institute of Cosmetology. Request Different Inspector.**

A past employee of Hair Society Institute is the local inspector and the school is requesting a new inspector.

Holly made a motion to grant Hair Society Institute of Cosmetology a new inspector based on a conflict of interest. Becky second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**17. Microchanneling: Blush Beauty Bar's Response.**

Miranda did some research and states microchanneling is invasive into the live tissue. Becky made a motion to send a letter to Blush Beauty Bar requesting information on who specifically is providing the microchanneling services, whether it is cosmetologist or estheticians since it appears that way on their website. Also, to reach out to the Department of Health to ask specifically what they oversee. Holly second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**18. Hiring Process for the Office.**

Discussion only and was tabled until the next meeting.

**19. Eunice Smith Resignation.**

Eunice informed the Board of her resignation as a board member. She will continue as a proctor.

**20. Meeting With School Owners to Go Over Updated Content for NIC Practical Exams.**

Becky made a motion to table this until Maureen can provide more information. Holly second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

**21. New Business.**

- **Complaint against Jenna Ripplinger.**

Becky made a motion to have Sue send a letter to Alissa Wangen stating that the typical protocol is to have the salon inspected which will be happening and to dismiss the complaint at this time. Holly second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

- **Erica Schmitz. Practical examination application. Conviction in the last five years.**

Holly made a motion to grant her license upon passing the practical examination. Becky second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

- **Vanessa Alfaro. Practical examination application. Conviction in the last five years.**

Holly made a motion to offer a settlement agreement for a conditional license upon passing the examinations for the duration of her probation. Eunice second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

- **Becky met with Jill Krahn.** Becky brought forth requests from the schools.

Several requests are:

- Remove the student signature from the curriculum card
- Remove the word 'complete(d)' from the bottom of the curriculum card, replacing it with 'reach (ed).'

Carl reminds us that it is well over a year since the law was passed. We have met with the schools and Carl warns the board about taking away the student signature.

Holly made a motion to table this until further review. Becky second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

## **25. Old Business.**

- **Continuing Education. Presented by Holly Blomquist**

Discussion only.

- **Board compensation. Brought forth by Becky Wood.**

Carl clarifies that the board's website states that board members are paid \$25/hour. Statutorily board members are to be compensated in accordance with 54-35-10. Discussion only.

- **Complaint sent to Burleigh County State Attorney Office from the Cosmetology Board.**

Carl stated that he received them back with a note that they were sent in error. They were sent to the wrong office.

- **Jessica Schaff.**

Carl discussed with the board the options how to handle this situation.

Holly made a motion to have Carl draft a settlement agreement for Jessica Schaff. Becky second that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried.

## **26. Adjournment**

Holly made a motion to adjourn the meeting. Eunice seconded that motion. All voting: Holly (y), Eunice (y), and Becky (y). Motion carried. Meeting is adjourned at 2:19 pm.

The regular meeting is scheduled for October 17, 2022, at 9:30 AM.

Minutes submitted by Maureen Wanner.