



# NORTH DAKOTA STATE BOARD OF COSMETOLOGY

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## NORTH DAKOTA STATE BOARD OF COSMETOLOGY October 21, 2019 MINUTES

The meeting was held at the board office. Maureen Wanner called the meeting to order at 10:04 am.

**Present:** Maureen Wanner, Magen Buchholz, Tenalee Tangen, Miranda Stanley, Eunice Smith, Sue Meier, and Attorney Sandra Depountis, Guests: Eric and Maria Wanchic.

**Minutes:** Miranda Stanley moved, seconded by Eunice Smith to approve the minutes of the September 16, 2019 meeting.

Roll call vote: Stanley, yes; Smith, yes; Buchholz, yes; Tangen, yes; Wanner, yes.  
Motion carried.

**Presentation:** Eric Wanchic with Gratiel Technologies presented the salon inspection app that he has been designing for our Board office to use.

**Thiep Nguyen:** Board discussion on approving Thiep Nguyen's reciprocity application. She does not have a license in Vietnam, just received a completion certificate from nail school. Sandy advised that the Board need further proof of Vietnam law that would state that she took an exam beyond school, in order for the Board to consider reciprocity. If she is unable to provide this information then she may apply for licensing by examination

Miranda Stanley made a motion to table any further decision until we are provided more information or she decides to examine. Tenalee Tangen seconded the motion. Roll call vote taken and motion carried unanimously.

**Leslie Roste:** Magen Buchholz shared information regarding Leslie's review of ND Laws, Rules & Regulations.

**ND Board training agenda:** Magen Buchholz shared the agenda for the upcoming Board training.

**Julie Haibeck:** Discussed email send by Ms. Haibeck requesting that the Board present certificates to those individuals that have practiced cosmetology for 50+ years. Sandy noted to the Board that we are not allowed to use Board funds for things not authorized by law. Magen will send a response to Julie explaining.

**NIC Conference Report:** Tenalee Tangen and Maureen Wanner presented some information on one of the meetings they attended at the NIC conference, and will be providing a finalized report/summary at the next scheduled Board meeting.

**September 2019 Financial Report:** After consideration of the September financial report, Tenalee Tangen motioned to approve it. Eunice Smith seconded the motion. Roll call vote taken and motion carried unanimously.

**New Business:**

**Tiffany Grey:** Discussion to approve her reciprocity application by granting her 2500 hours of education by combining her education from Cosmetology and Instructor courses.

After discussion a motion to approve the hours and grant her license through reciprocity was made by Tenalee Tangen. Miranda Stanley seconded the motion. Roll call vote taken and motion carried unanimously.

**NIC examination updates:** Magen Buchholz shared new information pertaining to the NIC practical examination. Information will also be reviewed and shared during the NIC annual review/training.

**Brittany Nelson:** Discussion to clarify who a licensee needs to work under to obtain hours toward their Master license. One must work under a Master that has a license with the same scope or a larger scope of practice than the license they are working toward. Magen Buchholz will respond with an explanation to Brittany.

**Anonymous Complaint question:** The Board received a complaint about a salon recording conversations without employee or client knowledge. Magen Buchholz asked for Sandy's advice on proceeding. Sandy responded that it is not within our Board's jurisdiction and that the individual should hire private legal counsel if they wish to proceed. Magen Buchholz will respond to the complaint with an explanation.

**Old Business:**

Sandy Depountis asked if we have updated language on our forms, Magen Buchholz responded that we have not due to us needing to review and redo most if not all of our forms, and are working on it.

Sandy cautioned the Board on allowing guests at meetings to give testimony. They can attend but have no right to speak during the meeting. We should not be taking testimony during meetings since they are not done under oath and we will then become witnesses. It is best to ask questions before the meeting or even after and get it in writing.

Board members scheduled two special meetings to discuss Laws, Rules & Regulations. Meetings will be held at the office on Wednesday November 6<sup>th</sup>, 2019 at 10am, and Monday December 9<sup>th</sup>, 2019 at 10am.

No further discussion.

The next regular meeting is scheduled on November 18, 2019 at 10:00 am.

No other business. Eunice Smith made a motion to adjourn the meeting. Miranda Stanley seconded the motion. Maureen Wanner adjourned the meeting at 11:27 am.

Minutes submitted by Magen Buchholz

