

**NORTH DAKOTA STATE BOARD OF COSMETOLOGY
4719 SHELBURNE ST. SUITE 1
BISMARCK, ND 58503 TELEPHONE (701) 224-9800**

The North Dakota State Board of Cosmetology held a regular monthly meeting on Monday, February 14, 2022, at 9:30AM at the board office and via GoTo Meeting

Board Members Present:

Tenalee Tangen

Becky Wood

Eunice Smith

Miranda Stanley via GoTo

Maureen Wanner

Also present: Sue Meier, Board Administrator

Carl Karpinski, Legal Counsel

Agenda

1. Approval of Minutes.

• **January 24, 2022 Minutes.**

Tenalee asked for several corrections:

- #19 P-Card, change me to Maureen,
 - #20 Old Business, Inspector Candidates, specify that the inspector candidates are for the Fargo area,
 - Eunice made a motion to approve the minutes that Tenalee suggested. Maureen second that motion.
- All voting: Becky (y), Maureen (y), Eunice (y), and Tenalee (y). (Miranda was absent.) Motion carries.

2. Financial Statements.

• **December 2021**

• **January 2022**

Becky asks for clarification on the convenience fee and homebound fee. Maureen made a motion to approve the financial statements. Eunice second that motion. All voting: Becky (y), Maureen (y), Eunice (y), and Tenalee (y). (Miranda was absent.) Motion carries.

3. Andrea Birst from The Hair Academy, along with The Salon Professional Academy, and Josef's in Fargo & Grand Forks: Discussion on making a diploma a requirement for testing.

Discussion was had on requirements for taking the licensure exam. 43-11-16 b and 43-11-21 were discussed. Discussion only. No motion needed.

4. Brittni Aamodt: Conviction on 2022 Renewal Application. License Issued.

She did not check the yes box asking if she was convicted. Issued a license and then she made the board aware of the convictions. She convictions were dismissed. Maureen made a motion to approve the license for Brittni Aamodt. Miranda second that motion. All voting: Becky (y), Maureen (y), Eunice (y), Miranda (y), and Tenalee (y). Motion carries.

5. Deez Kutz, Bismarck: Operating Independently at 5 Degrees North without an Independent Licensee License. License Issued.

Deez Kutz is a licensed cosmetologist. Had a licensed salon. She moved to a new address, new location, and was unaware that she needed to license the new location. Becky made a motion to make a settlement agreement with Shawn Barnes at Deez Kutz for 6-month probation based on an improper licensure and follow up with them. Miranda second that motion. All voting: Becky (y), Maureen (y), Eunice (y), and Miranda (y). Tenalee did not vote. Motion carries.

6. Approval of Licenses.

Becky made a motion to approve the licenses from January 14 to February 8. Maureen second that motion. All voting: Becky (y), Maureen (y), Eunice (y), Miranda (y), and Tenalee (y). Motion carries.

7. Jacqueline Madsen: Licensed Esthetician renting space at Tranquility Spa and Massage in Fargo without a Master Esthetician License and is an Independent Licensee license. She is also a Massage Therapist.

Tenalee made a motion to have Sue ask for more information from Jacqueline Madsen on how she is operating. Becky second that motion. All voting: Becky (y), Maureen (y), Eunice (y), and Miranda (y). Tenalee did not vote. Motion carries.

8. Nails Pro, Fargo: Sanitation Violations. Inspector recommends a class.

Completed settlement agreement in 2009. Inspected December 31, 2021, failed and was placed on a warning. Inspected January 11, 2022, failed and recommended discipline action. Maureen made a motion to fine them \$250, 6-month probation and a sanitation class. Eunice second that motion. All voting: Becky (n), Maureen (y), Eunice (y), Miranda (y), and Tenalee (y). Motion carries.

9. Josef's School of Hair, Nails & Skin, Grand Forks: Reports from Valley Pest Control and Complete Pest Control and Follow up Inspection Report. Report was provided from Valley Pest Control. Mario Olivieri was called for an update. Breakroom was painted and cleaned. Passed inspection. No instructor/student ratio issues. Discussion only, follow-up only. No motion needed.

10. Administrative Rules Committee Meeting scheduled for March 4, 2022. Need to prepare a written testimony explaining the changes. Discussion only. No motion needed.

11. Proposed Legislation. Discussion only. No motion needed.

12. Fargo Inspector Position Update. Becky and Tenalee have the applications and will be doing the interviews. Discussion only. No motion needed.

13. New Business.

• **Rural salon inspections.**

Tenalee was contacted by the massage board president regarding the rural massage business's inspections. Eunice made a motion to have Tenalee attend the meeting of the massage board if she is asked to attend. Rebecca second that motion. All voting: Becky (y), Maureen (y), Eunice (y), Miranda (y), and Tenalee (y). Motion carries.

• **Sanitation video:**

After the rules are done the video needs to be updated. Discussion only. No motion needed.

• **Direct deposit for board employees:**

Maureen and Sue will look into this. Discussion only. No motion needed.

• **Board initiated complaints:**

Carl will follow up on this. Discussion only. No motion needed.

• **Carl discusses 1500 hours verbiage:**

Carl asks for clarification on 43-11-21. Discussion only. No motion needed.

14. Old Business.

- Conversation regarding estheticians working in medical facilities. Tenalee gave an overview of her conversation with the Nursing Board. Miranda made a motion for Tenalee to attend the meeting on February 17 with the other participating boards to express our concerns. Eunice second that motion. All voting: Becky (y), Maureen (y), Eunice (y), Miranda (y), and Tenalee (y). Motion carries.
- **Clock.** Discussion was held regarding the purchase of a new clock. It was determined that purchasing a clock falls under administrative control. No vote was needed.

15. Adjournment. Maureen made a motion to adjourn the meeting. Eunice second that motion. All voting: Becky (y), Maureen (y), Eunice (y), Miranda (y), and Tenalee (y). Motion carries. Meeting adjourned at 2:30 PM.

The next regular meeting is scheduled for March 21, 2022, at 9:30 am.

Minutes submitted by Maureen Wanner.