

NORTH DAKOTA STATE BOARD OF COSMETOLOGY
June 15, 2020 Minutes

A regular meeting was held via GoToMeeting. President, Maureen Wanner called the meeting to order at 10:07 a.m.

Present: Maureen Wanner, Magen Buchholz, Eunice Smith, Sue Meier and Legal Counsel; Sandy DePountis.

Absent: Miranda Stanley, and Tenalee Tangen

Minutes: Magen Buchholz motioned to approve the minutes from the 5-18-2020 meeting, Eunice Smith seconded the motion. Motion carried unanimously.

JC Penny Salon: operating without hot water: Eunice Smith motioned to call Penny's and explain that they are ok for the time being, and that no action will be taken at this time. Magen Buchholz seconded the motion. Motion carried unanimously.

Ashley Lee: Incorporating diversity in school curriculums petition: Sandy notified the board that we cannot sign petitions. The board only covers general curriculum requirements. The schools would need to become involved to change curriculums. The office will forward the email to the schools.

Clarification on rule 32-04-01-25(3): Additional hours must be done in a school. An individual could hire a tutor that is affiliated with a school or go back to the general education to complete the hours. Maureen Wanner will call to clarify options.

Ceiling fan proposals: Magen Buchholz made a motion to accept the bid from All Sparks. Eunice Smith seconded the motion. Motion carried unanimously.

Approval for purchase of mass email membership: Magen presented three options, but Sandy noted that we must contact procurement. Magen will be in contact with procurement and will present any information at the next meeting.

May Financial statement: Eunice Smith made a motion to approve the financial statements from May 2020. Magen Buchholz seconded the motion. Motion carried unanimously.

2020-21 Budget: Eunice Smith made a motion to accept the 2020-21 budget. Magen Buchholz seconded the motion. Motion carried unanimously.

Approved licenses: Magen Buchholz made a motion to ratify the approval of the licenses. Eunice seconded the motion. Motion carried unanimously.

New business: Amy Rebhahn reciprocity: we need proof of her practical exam in school, then she is qualified to be approved.

Hair Society Institute: It is ok that they only have a small amount of stations and grow their equipment as their student numbers grow. If they comply with 43-11-16 and 32-04-01.13. Magen Buchholz will email them back a response.

Kent-City Nails: Huyen Thi Nguyen does not qualify for reciprocity but this should be processed as a regular manicure license. Sue Meier will respond.

Sonetta Williams complaint: We will send a letter to Sonetta explaining that her scope of practice does not allow her to be working outside of a licensed salon. Magen Buchholz motioned to take no action at this time and to send the letter. Eunice Smith seconded the motion. Motion carried unanimously.

Tanya Haase, expired license: Eunice motioned that the board found grounds to take disciplinary action against Tanya Haase, and to authorize Sandy to offer a settlement agreement of a \$500 fine for operation without a license. Magen Buchholz seconded the motion. Motion carried unanimously.

We will schedule a meeting to approve any changes to 43-11-01.

The next regular Board meeting is scheduled for August 17, 2020, at 10 am.

No other business. It was moved by Eunice Smith and seconded by Magen Buchholz to adjourn.

Maureen Wanner adjourned the meeting at 11:00am.

Minutes submitted by Magen Buchholz.