



RULES OF CLEANING AND DISINFECTING

METHOD OF DISINFECTION:

- 1) **CLEANING:** Remove all debris from tools and implements and wash thoroughly with hot water and synthetic detergent.
- 2) **RINSE:** Thoroughly rinse with hot water to remove all traces of detergent from tools and instruments.
- 3) **IMMERSION:** Completely immerse all nonporous items in an EPA registered disinfectant** solution. Solution must be prepared according to the manufacturers' directions. After required contact time, remove items, pat dry, and store in an enclosed cabinet until ready to use.
 - a) *Shears and razors:* Remove all residue, disinfect with an EPA registered disinfectant wipe or spray, following manufacture instructions for contact time. Store in an enclosed cabinet until next use.
 - b) *Clippers and trimmers:* remove all residue, disinfect with an EPA registered disinfectant spray following manufacturer's instructions for contact time. Store in an enclosed cabinet until next use.

***Disinfectants MUST be germicidal, fungicidal and virucidal. Follow manufacture instructions for preparation and appropriate contact time.*

CLEAN AND DISINFECT ALL PREMISES:

- 1) *Walls, floors, fixtures, mirrors and sinks:* Remove all hair/debris from surfaces and clean with proper cleaning agent.
- 2) *Styling/shampoo chairs, counters, and shampoo bowls:* Remove all hair/debris from surfaces and disinfect with an EPA registered disinfectant** wipe or spray after each client.

GENERAL RULES:

- Clean and empty garbage cans when full.
- Place all soiled linens, towels, and capes in a covered hamper after each client.
- Keep disinfectant units fresh, clean, and free of contaminants.
- Keep all personal items separate from cleaned and disinfected implements.
- Keep hand sanitizer available for customers and licensees.
- Every salon/booth space shall have and maintain a complete first-aid kit. It should be readily accessible and include adhesive dressings, gauze, antiseptic, tape, triple antibiotic, eyewash and gloves.
- Keep all clean cloths, linen towels, capes, robes, and other similar items in an enclosed cabinet.
- Prohibit skin cutting equipment, including razor type callus shavers, credo blades, rasps/graters, or other implements used to remove corns, calluses, moles or otherwise used to cut below the skin surface. The use of lancets is also prohibited.

WAXING AND TWEEZING:

- 1) Store wax, waxing supplies and tweezing supplies in a clean, covered container.
- 2) Keep wax pot clean and free of contaminants. Use a protective wax ring and replace often.
- 3) NEVER double dip spatula/stick. ONE use per spatula/stick.
- 4) Wear gloves at ALL times during waxing and tweezing services

MANICURE TABLES:

(TO BE DONE AFTER EACH CLIENT)

- 1) Dispose of all single-use and/or porous items.
This includes but is not limited to: nail files, buffers, and electric file heads.
- 2) Remove all used linens and place in an enclosed hamper.
- 3) Follow method of disinfection:
 - a) **Clean:** Remove all debris from top of manicure table and all metal implements. Use detergent to clean all service areas and metal implements.
 - b) **Rinse:** Using hot water, rinse all metal implements until all traces of detergent are removed.
 - c) **Disinfect:** Using an EPA registered disinfectant** solution, disinfect metal instruments and manicure table.
- 4) Store all metal implements in an enclosed cabinet until ready to use.

PEDICURE BOWLS:

(TO BE DONE AFTER EACH CLIENT)

- 1) Dispose of all single-use and/or porous items. *This includes but is not limited to: nail files, buffers, electric file heads, toe separators, pumice stones, and bowl liners.*
- 2) Remove all used linens and place in an enclosed hamper.
- 3) Follow method of disinfection:
 - a) **Clean:** Drain bowl, use detergent to clean entire bowl, metal implements, removable parts, foot rest, arm rests, and surrounding areas.
 - b) **Rinse:** Using hot water, rinse bowl, metal implements, and removable parts until all traces of detergent are removed.
 - c) **Disinfect:** Using an EPA registered disinfectant** solution, disinfect entire bowl, metal instruments, removable parts, foot rest, arm rests, and surrounding areas.
 - Circulate according to manufactures' instructions on piped pedicure bowls. Wipe dry with a clean towel.
 - Spray and leave wet according to manufactures' instructions on pipeless pedicure bowls. Wipe dry with a clean towel.
- 4) Store all removable parts and metal implements in an enclosed cabinet until ready to use.

***Inspections:**

NDAC 32-02-01-15 states that "All salon premises must be open for inspection during normal business hours." Therefore, it is the salon owner's responsibility to keep the entire salon premise open for inspection, including booth spaces. This includes all drawers and spaces that are partitioned. It is the salon owner's responsibility to have keys to open any locked spaces on the premises for inspection and you cannot deny an inspector access to any such space.

NDAC 32-03-01-10 states that "Booth rental salon are subject to inspections during the operation whether or not a booth operator is available. The owner of the salon shall be responsible for keeping the entire salon open for inspection by the board or board inspectors, and the board shall examine and inspect the entire salon premises regardless of any booth space allotments."

