



NORTH DAKOTA STATE BOARD OF COSMETOLOGY

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NORTH DAKOTA STATE BOARD OF COSMETOLOGY March 23, 2020 Minutes

A special meeting was held via GoToMeeting. President, Maureen Wanner called the meeting to order at 9:00 a.m.

Present via GoToMeeting: Maureen Wanner, Magen Buchholz, Tenalee Tangen, Eunice Smith, Sue Meier and Legal Counsel; Sandy DePountis.

School hours: After discussion, it was determined that online cosmetology instruction is allowable for theory curriculum, but clinic hours must be completed in a school and under the direct supervision of a licensed instructor. It will be up to the Schools to determine how they will operate during this time within the parameters of the law. Where the law is silent on the practical administration of the curriculum, the school should consider whether to provide instruction via remote means. For example, N.D.A.C. 32-04-01-22 requires that clinical services provided by a student must be provided on the premises of the school, under the immediate direction and supervision of a licensed instructor. While on a school premises, instructors must be present and supervise all student work and activities under N.D.A.C. 32-04-01-21. Questions regarding the changes to school operation and the administration of curriculum should be discussed and approved by the appropriate accrediting agency.

Salon closures: The Board determined that it is within Governor Burgum's power to make the final recommendation to close all salons or to allow them to remain open, but that we will support his decision for closure if he so chooses to. The steps the Board has already taken to ensure the safety of our staff and public is to cancel all exams for the month of April. This includes proctored computer/written licensure exams as well as in person practical licensing exams. We have also halted annual inspections of salons at this time.

Miranda Stanley made a motion to approve the public statements from the Board. Magen Buchholz seconded the motion. Motion carried unanimously.

The Board decided to postpone their Instructor licensee seminar that was to be held on May 16, 2020.

Tenalee Tangen made a motion to approve the purchase of a GoToMeeting subscription in order to proceed with video conferencing in the future. Miranda Stanley seconded the motion. Motion carried unanimously.

The next special Board meeting is scheduled for April 6, 2020, at 9 am via GoToMeeting. No other business. It was moved by Miranda Stanley and seconded by Magen Buchholz to adjourn. Maureen Wanner adjourned the meeting at 9:50am. Minutes submitted by Magen Buchholz.