



NORTH DAKOTA STATE BOARD OF COSMETOLOGY

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NORTH DAKOTA STATE BOARD OF COSMETOLOGY

February 19, 2019 Minutes

A regular meeting was held at the board office, 4719 Shelburne St., Suite 1, Bismarck, ND. Gary Andes called the meeting to order at 10 a.m.

Present: Gary Andes, Magen Buchholz, Eunice Smith, Maureen Wanner, Sue Meier and Legal Counsel; Sandy DePountis. **Absent:** Miranda Stanley.

Guest: Mindy Piatz.

Minutes: Maureen Wanner moved, seconded by Eunice Smith to approve the January 22 & 29, 2019 Board minutes. Roll call vote: Buchholz, yes; Smith, yes; Wanner, yes; Gary Andes. Motion Carried.

June 30 2017 & 2018 Audit Report: Mindy Piatz with Brady Martz presented the audit reports. There were no significant difficulties performing the audit. Ms. Piatz provided comments and recommendations regarding internal control, payroll, and managing accounts payable balances. Maureen Wanner motioned to accept and approve the audit reports prepared by Brady Martz. Seconded by Magen Buchholz. Roll call vote taken and motion carried unanimously.

Legislation: Sandy DePountis reported a legislative update.

HB 1253, HB 1489, HB 1523, SB 2126, SB 2127 failed and will no longer be considered.

SB 2306 regarding licensure of a military spouse passed with amendments. If this passes the House, the board will have to adopt rules. This bill pertains to active members of the military and spouses.

SB 2353 relating to regulation of Boards, passed.

Bills affecting only cosmetology:

HB 1215 relating to cosmetology apprenticeships, failed. The Board will continue to research apprenticeship programs. Maureen Wanner will contact Sue Cote who testified in favor of the program for her thoughts.

HB 1361 practice of advanced skin care, failed.

HB 1345 relating to hair braiding and threading, passed unanimously, and it is going to the Senate for consideration. The Board will research other states' requirements and concerns on braiding and threading and providing a testimony to address the sanitation concerns and health risk. After discussion, Magen Buchholz motioned to oppose HB 1345 and update the testimony. Seconded by Maureen Wanner. Roll call vote taken and motion carried unanimously.

Inspector's Position: Three candidates were interviewed by Maureen Wanner and Sue Meier for the inspector's position. They all would represent the Board very well. However, Maureen recommends Angie Seibel from Harvey for the position. She owns her own salon, CRP certified, Blood borne Pathogens certified, and has a tattoo license. She is very knowledgeable on health codes and would do well educating licensees on the rules of sanitation. After considering the candidates, Magen Buchholz motioned to offer Angie Seibel the inspector's position with a probationary period of 4 months. Seconded by Maureen Wanner.

Roll call vote taken and motion carried unanimously. The Board will ask Tenalee Tangen to provide the training.

Financial Report: Maureen Wanner made a motion to approve the January 2019 financial statement. Eunice Smith seconded the motion. Roll call vote taken and motion carried unanimously.

NIC Training will be held on October 6 & 7, 2019. The school overview will be on Sunday and examiner's training on Sunday and Monday.

Magen Buchholz Performance Review: The Board is very pleased with Magen's job performance. She understands the job and performs the duties well. She is taking on the responsibility of addressing legislation. Magen has offered to increase her work schedule to 20 hours a week. Based upon Magen performance and increase of hours, Maureen Wanner motioned to increase Magen Buchholz salary to \$25 per hour. Seconded by Eunice Smith. Roll call vote: Smith, yes; Wanner, yes; Andes, yes. Motion carried. Magen Buchholz recused herself from the vote.

New Business:

- The Board received facebook posts indicating that MacKenzie Reynolds will be teaching make-up classes during an event at Bucks Roadhouse. She is a certified makeup artist in Arizona and currently attending JZ Trend Academy in Bismarck to become a cosmetologist. After discussion, Magen Buchholz motioned to send a follow up letter to MacKenzie Reynolds explaining the laws and rules that she cannot be providing make-up services without first being licensed. Seconded by Eunice Smith. Roll call vote taken and motion carried unanimously.
- Deborah Hegney arrived at the office to ask the Board if massaging the shoulder and back fits within the scope of practice for a cosmetologist. She works in a salon at an assistance living facility. Residents will ask her to massage their shoulders and back. Massaging is covered under the definition of cosmetology. The Board advised Deborah Hegney to contact the Massage Board for its position on specified boundaries.

The next regular Board meeting is scheduled for March 18, 2019 at 10 am.

No other business. It was moved by Maureen Wanner and seconded by Eunice Smith to adjourn. Gary Andes adjourned the meeting at 11:25 am.

Minutes submitted by Sue Meier.