



NORTH DAKOTA STATE BOARD OF COSMETOLOGY

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NORTH DAKOTA STATE BOARD OF COSMETOLOGY

September 17, 2018 Minutes

A regular meeting was held at the board office, 4719 Shelburne St., Suite 1, Bismarck, ND. Gary Andes called the meeting to order at 10 a.m.

Present: Gary Andes, Magen Buchholz, Maureen Wanner, Eunice Smith, Sue Meier and Legal Counsel; Sandy DePountis. **Absent:** Miranda Stanley. **Guest:** Andrea Birst.

Minutes: It was moved by Maureen Wanner, seconded by Eunice Smith to approve the August 20, 2018 Board minutes.

Roll call vote: Smith, yes; Wanner, yes; Buchholz, yes; Andes, yes. Motion Carried.

S & P Nails, Minot was inspected on August 31, 2018, at which the inspector witnessed an unlicensed individual providing manicure services. At this time, the Board has not received a response from the owner. A manicure license was granted to the individual by reciprocity. Based upon the inspector's report, the Board found grounds for disciplinary action. Magen Buchholz motioned to take disciplinary action against S & P Nails for permitting an unlicensed individual to practice manicure services and authorized Sandy DePountis to offer a Settlement Agreement with a fine of \$500. Motion seconded by Eunice Smith. The Board's standard offer agreement includes probation. Magen Buchholz moved to amend her main motion to add one year probation period. Eunice Smith seconded the amended motion. Roll call vote taken and motion carried unanimously.

Neilie Harris: Ms. Harris's booth was given a warning for sanitation violations at its July 11, 2017 inspection. The salon was not re-inspected until August 22, 2018 because Ms. Harris was on maternity leave. The Inspector recommended disciplinary action because of sanitation violations found during the August inspection. After discussion, Maureen Wanner motioned not to take action at this time since it had not been re-inspected for a year, but now to have a follow up inspection of Neilie Harris's booth. Eunice Smith seconded the motion.

Roll call vote taken and motion carried unanimously.

Legislation: Maureen Wanner opened the discussion with updates that could possibly be made in the statutes. Discussion on setting fees for sanitation violations, clarifying invasive care, hair braiding license, and regulating tanning. The Board will consider some of the updates changes in the Admin. Code.

Sandy DePountis informed the Board that there has been some complaints made to the Governor's office concerning hair braiding and licensure for military spouses. After discussion, the Board decided not to introduce a bill at this session, but will testify on bills that have an affect with the cosmetology profession.

Financial Reports: Motion by Maureen Wanner to accept the August 2018 financial report. Seconded by Eunice Smith.

Roll call vote taken and motion carried unanimously.

iPad: The office is starting to accept credit card payments. It was moved by Eunice Smith and seconded by Maureen Wanner to approve the purchase of an iPad for credit card payments.

New Business:

- Destiny Vetter inquired about opening a spa in the basement of her home. She provided two pictures showing the entrance from the garage and a hallway into the salon. The Board decided that there is not enough information and would like a detail floor plan for consideration.
- Maureen Wanner and Eunice Smith has been reappointed to serve on the Board for another term.
- Gary Andes called for Election of Officers.
Eunice Smith nominated Gary Andes for the position of President and Magen Buchholz seconded the motion. Roll call vote: Smith, yes; Wanner, yes; Buchholz, yes. Position accepted by Gary Andes.

Gary Andes asked for nominations for Secretary. Maureen Wanner moved to nominate Eunice Smith. Eunice Smith respectfully declined the nomination. Gary Andes asked for other nominations. Maureen Wanner moved, seconded by Eunice Smith, to have Magen Buchholz remain as Secretary. Roll call vote: Smith, yes; Wanner, yes; Andes, yes. Position accepted by Magen Buchholz.

Gary Andes asked for nominations for Vice President. Magen Buchholz motioned and seconded by Eunice Smith, to nominated Maureen Wanner for Vice President. Roll call vote: Smith, yes; Buchholz, yes; Andes, yes. Maureen Wanner accepted.

- Emily Wilcox with Great Clips would like to see practical exams conducted in other locations throughout the state. Her concern is the hardship to candidates due to the travel expense. The Board moved to a new office building to make accommodations for a central location for the NIC exams.

No other business.

The next meeting is scheduled on October 15, 2018 at 10 am. Maureen Wanner is unable to attend the October meeting.

It was moved by Eunice Smith and seconded by Maureen Wanner to adjourn. Gary Andes adjourned the meeting at 10:45 am.

Minutes submitted by Sue Meier.

